



**WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in Tyersal Club, Tyersal View, Off Tyersal Road, Bradford, BD4 8HS on  
Friday, 28th January, 2011 at 2.00 pm**

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**MEMBERSHIP**

Councillors

A Carter	-	Calverley and Farsley;
J Marjoram	-	Calverley and Farsley;
R Wood	-	Calverley and Farsley;
M Coulson	-	Pudsey;
J Jarosz	-	Pudsey;
R Lewis	-	Pudsey;
A Blackburn	-	Farnley and Wortley;
D Blackburn (Chair)	-	Farnley and Wortley;
J Hardy	-	Farnley and Wortley;

Co-optees

Howard Bradley	-	Youth Representative
Rev Kingsley Dowling	-	Faith Representative
Liz Navin-Jones	-	Business Representative

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**Agenda compiled by:  
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**Acting West North West Area Manager:  
Jason Singh  
Tel: 33 67858**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><b><u>PROCEDURAL BUSINESS</u></b></p> <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items or information have been identified on this agenda.</b></p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES - 17TH DECEMBER 2010</b></p> <p>To confirm as a correct record the minutes of the meeting held on 17<sup>th</sup> December 2010.</p>	1 - 6
7			<p><b>MINUTES - ALMO WEST OUTER AREA PANEL, 13TH OCTOBER 2010</b></p> <p>To receive and note for information purposes the minutes of the ALMO West Outer Area Panel meeting held on 13<sup>th</sup> October 2010.</p>	7 - 14
8			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	

Item No	Ward	Item Not Open		Page No
9			<p><b>INTRODUCTION OF TOM RIORDAN: CHIEF EXECUTIVE, LEEDS CITY COUNCIL</b></p> <p>To introduce Tom Riordan, Chief Executive, Leeds City Council.</p> <p style="text-align: center;"><b><u>EXECUTIVE BUSINESS</u></b></p>	
10	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>OUTER WEST AREA COMMITTEE WELLBEING BUDGET</b></p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods providing the Area Committee with an update on the amount of capital and revenue funding available via the Area Committee Wellbeing Budget for wards in the Outer West Area. The report also seeks approval for new projects commissioned by the Area Management Team.</p>	15 - 42
11	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>AREA MANAGER'S REPORT</b></p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods informing Members of progress on a number of initiatives in Outer West Leeds as determined by the Area Delivery Plan 2008-11, and highlighting key achievements of the Area Management Team since the last Area Committee meeting in December 2010.</p>	43 - 48
12	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>FORWARD PLAN OF AREA COMMITTEE BUSINESS</b></p> <p>To receive the Forward Plan of Area Committee Business for March 2011.</p> <p style="text-align: center;"><b><u>COUNCIL BUSINESS</u></b></p>	49 - 50

Item No	Ward	Item Not Open		Page No
13	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>COMMUNITY SAFETY ISSUES, OUTER WEST LEEDS</b></p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods introducing Inspector Richard Cawkwell from West Yorkshire Police to provide an update on Crime and Community Safety Issues in Outer West Leeds since the Area Committee meeting in December 2010.</p>	51 - 54
14	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>CHILDREN'S SERVICES PERFORMANCE REPORT</b></p> <p>To receive and consider a report from the Director of Children's Services providing Area Committees with an update against key data relating to education for the academic year 2009-10; and November 2010 NEET and Not Known data. The report also provides details of recent key inspections that have taken place across Children's Services and provides an update on the development of the new Children and Young People's Plan (CYPP) 2011-2015.</p>	55 - 80
15	All Wards;		<p><b>DELEGATION OF ENVIRONMENTAL SERVICES</b></p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods updating the Area Committee on progress towards achieving delegation of certain environmental services from the 2011/12 municipal year.</p>	81 - 86
16	All Wards;		<p><b>TRANSITION OF HEALTH IMPROVEMENT FUNCTION TO LOCAL GOVERNMENT</b></p> <p>To receive and consider a report from the Health &amp; Wellbeing Improvement Manager – West North West outlining the significant changes taking place locally following publication of the recent government white paper and highlighting implications for the work of the local area partnerships.</p>	87 - 90

Item No	Ward	Item Not Open		Page No
17	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>FUTURE OPTIONS FOR LONG TERM RESIDENTIAL AND DAY CARE FOR OLDER PEOPLE</b></p> <p>To receive and consider a report from the Deputy Director of Adult Social Care (Strategic Commissioning) presenting information relating to future options for long term residential and day care services for older people.</p>	91 - 118
18			<p><b>DATE, TIME AND VENUE OF NEXT MEETING</b></p> <p>Friday, 25<sup>th</sup> March 2011 at 2.00 pm Farnley Hall, Hall Lane, Leeds, LS12 5HA</p> <p><b>MAP OF TODAY'S VENUE</b></p> <p>Tyersal Club, Tyersal View, Off Tyersal Road, Bradford, BD4 8HS</p>	

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## WEST (OUTER) AREA COMMITTEE

FRIDAY, 17TH DECEMBER, 2010

**PRESENT:** Councillor D Blackburn in the Chair

Councillors A Blackburn, A Carter,  
M Coulson, J Hardy and J Jarosz

**CO-OPTEEES:** Rev Kingsley Dowling

**APOLOGIES:** Councillors R Lewis, J Marjoram and  
R Wood

### 54 Presentation - PCSO Mick Cox

On behalf of the Area Committee, the Chair presented local PCSO Mick Cox with a Certificate of Appreciation in acknowledgement of his hard work and dedication in serving the residents of the area.

The Chair and Inspector Richard Cawkwell paid tribute to PCSO Cox, who had recently won a prestigious national Police award for his outstanding work, which Inspector Cawkwell stated was in the best traditions of the Police force. Local Members added their thanks and congratulations.

### 55 Declaration of Interests

No declarations of interest were made.

### 56 Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Councillors R Lewis, J Marjoram and R Wood and Liz Navin-Jones (Co-Optee).

### 57 Open Forum

Reference was made to the provision contained in the Area Committee Procedure Rules for an Open Forum session to take place at every ordinary meeting of an Area Committee, whereby members of the public could ask questions or make representations on any matter which fell within the remit of an Area Committee. On this occasion, no such matters were raised.

### 58 Minutes - 15th October 2010

**RESOLVED** – That the minutes of the meeting held on 15<sup>th</sup> October 2010 be confirmed as a correct record.

### 59 Matters Arising from the Minutes

Draft minutes to be approved at the meeting  
to be held on Friday, 28th January, 2011

- a) Ex-Councillors Frank Robinson and Amanda Carter (Minute No. 38 refers)

On behalf of his wife, Councillor Carter passed on her thanks for the Committee's best wishes, expressed at the last meeting.

Councillor Carter reported that ex-Councillor Frank Robinson was recovering after his recent health problems, and also passed on his kind regards to the Committee.

- b) Community Safety Report – Cottingley Springs (Minute No. 44(a) refers)

Further to Minute No. 44(a), 15<sup>th</sup> October 2010, the Area Management Officer reported that, via the Health and Wellbeing Improvement Manager, the initiative of a possible food co-operative at Cottingley Springs was being pursued.

- c) Children's Services – Performance Report (Minute No. 44(b) refers)

Further to Minute No. 44(b), 15<sup>th</sup> October 2010, a group had been established in connection with teenage pregnancy 'hotspots' and Councillor A Blackburn (and N Taggart) had recently had a meeting with the newly appointed Young Person's Sexual Development Worker. A further event was planned for 13<sup>th</sup> January and Amanda Jackson, Children's Services, undertook to let Members have details.

- d) Community Centres – Update Report (Minute No. 44(c) refers)

The Acting Area Manager reported that the proposed report back on Community Centres had been overtaken by a corporate review of Area Committee delegations as a whole, therefore a report would have to be submitted to a later meeting.

Members briefly discussed charges and subsidy levels at Community Centres, both those operated directly by the Council and those leased out to other organisations. The Acting Area Manager undertook to forward to Councillor Hardy the brief for the current review referred to above.

- e) West Leeds Visitor Centre (Minute No. 44(d) refers)

Phil Staniforth, Parks and Countryside Service, reported that, via Corporate Property Management, some revised works were proposed to the entrance doors, an access ramp and re-configuring the furniture, to make the Centre more wheelchair accessible, but he could not state when the work would be completed.

- f) Youth Service Update Report (Minute No. 44(e) refers)

The Acting Area Manager reported that Youth Services had recently been discussed at the Area Committee Chairs' Forum, and a report would be submitted to all Area Committees shortly.

With regard to the recent issue regarding the cancellation of the football sessions at Pudsey Leisure Centre, referred to at the last meeting, the Acting Area Manager had raised Members' concerns with Suzanne Wainwright, Youth Services, and the criticism regarding the lack of consultation and communication with local Members had been accepted.

g) Wellbeing Budget 2010/11 – Update Report (Minute No. 46 refers)

Further to Minute No. 46, 15<sup>th</sup> October 2010, the Acting Area Manager reported that since the last meeting, a small grant application had been approved in respect of Friends of Woodhall Lake.

h) Posts of Community Environment Support Officers (Minute No. 47 refers)

Further to Minute No. 47, 15<sup>th</sup> October 2010, the Acting Area Manager stated that he had raised, at the centre, the Members' point regarding the funding of these CESO posts, but had received no assurance that any unspent Wellbeing Budget balances remaining at the end of the financial year would be allowed to be carried over into 2011/12. Members would therefore need to consider this matter on its own merits later in the meeting.

i) Proposed Delegation of Elements of the Streetscene Service to Area Committees (Minute No. 49 refers)

The Acting Area Manager indicated that a meeting of the Environmental Services Sub Group would be held in the New Year.

**60 Minutes - ALMO West Outer Area Panel, 11th August 2010**

**RESOLVED** – That the minutes of the above meeting be received and noted.

**61 Wellbeing Budget 2010/11 - Update Report**

The Director of Environment and Neighbourhoods submitted a report updating the Committee on its revenue and capital Wellbeing Budget balances for 2010/11, together with details of the Small Grants and Community Skips Budgets, and several applications for funding before the Committee today for decision.

**RESOLVED** –

a)

Draft minutes to be approved at the meeting  
to be held on Friday, 28th January, 2011

- a) That the report be noted, including the revenue and capital wellbeing budget balances and the Small Grants and Community Skips approved since the last meeting.
- b) That the following decisions be taken in respect of those applications before the Committee today for determination:-

#### Revenue

- i) Summer band concerts - £3,000 – Approved
- ii) Town Centre Manager post - £25,000 – Approved
- iii) Farnley and Wortley noticeboards - £2,054 - Approved
- iv) New Farnley Village Design Statement - £3,432.49 – Approved
- v) Community Environmental Support Officers - £10,135.71 – Approved

#### Capital

- i) CASAC Burglary Reduction - £10,000 – Approved
- ii) Bagley Lane traffic scheme - £10,600 – Approved
- iii) Lidget Hill layby - £20,000 – £10,000 approved in principle, subject to further representations regarding this being match funded (£10,000) from the Town and District Centre Regeneration budget;
- iv) New Farnley Community Centre – roof repairs - £2,300 – Approved.

## **62 Area Manager's Report**

The Director of Environment and Neighbourhoods submitted a report updating the Committee on progress against the Committee's Area Delivery Plan 2008-11.

In brief summary, the main points of discussion were:-

- Transport – Paragraph 3.17 refers – The Acting Area Manager corrected the information at Paragraph 3.17 of the report – following the meeting with local traders, it was actually the Robin Lane car park which would be restricted to 2 hour parking, not Lidget Hill. The existing short stay spaces in Lidget Hill and the Leisure Centre car parks would be retained;

- Young People – Amanda Jackson, Children’s Services, undertook to furnish Local Members with some further information regarding the content of Paragraph 3.14.

**RESOLVED** – That report be noted, and the draft Community Charter and the ‘Leeds Spending Challenge’ documents be received and endorsed.

**63 Forward Plan of Area Committee Business**

**RESOLVED** – That report be noted.

**64 Towards Integrated Locality Working**

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report outlining proposals for the development of locality working in Leeds, involving the proposed introduction of three, wedge-based Area Leader posts, to replace existing senior area management arrangements, and the development of greater levels of integrated working arrangements, both in-Council, but also with the Council’s partner organisations, to achieve greater levels of service delegation and better outcomes for residents across the City.

Shaid Mahmood, Locality Working Pathfinder, SE Leeds, attended the meeting and responded to Members’ queries and comments. In brief summary, the main discussion points were:-

- Regardless of the merits, or otherwise, of the proposals, Members were highly critical of the manner in which they were being handled. They had already been approved by the Executive Board on Wednesday, 15<sup>th</sup> December, so Area Committees were not being consulted on the proposals, they were being informed of a decision already taken.

In response, Shaid Mahmood indicated that the proposals had previously been discussed at the Area Committee Chairs’ Forum, and endorsed in principle. It was very unfortunate that, due to the meeting cycle, some Area Committees had been informed of the proposals prior to the Executive Board meeting, and others afterwards. The need to bring the proposals forward more quickly than might otherwise have been the case was entirely due to the financial situation the Council now found itself in following the Government’s Comprehensive Spending Review, and the drive for leaner, more co-ordinated services across the public sector. He emphasised the benefits of the proposals, and that the 10 draft design principles appended to the report were just that – draft principles which would be consulted on. He was happy to provide local Members with separate in-depth briefings, and some Members would also be involved in the recruitment process for the new Area Leader posts. It was also proposed to provide Council Members with a copy of the response to Councillor Cleasby’s recent queries and criticisms.

**RESOLVED** – That, subject to the above comments, the report be noted.

Draft minutes to be approved at the meeting  
to be held on Friday, 28th January, 2011

**65 Parks and Countryside - Annual Report**

Phil Staniforth presented the report of the Head of Parks and Countryside, outlining current services and planned improvements to facilities in the Committee's area.

**RESOLVED** – That the report be noted.

**66 Community Safety - Annual Report**

Inspector Richard Cawkwell and Gill Hunter, Divisional Community Safety Co-ordinator, presented the annual report of the NW Divisional Community Safety Partnership, and responded to Members' queries and comments.

In particular, they offered to pursue in greater depth a CCTV incident, if the Member in question supplied them separately with further details.

**RESOLVED** – That the report be noted, and the Police and officers be congratulated in respect of their hard work, which is evidenced in the report.

(NB: Councillor A Blackburn joined the meeting at 3.45 pm, during the consideration of this item.)

**67 Dates, Times and Venues of Future Meetings**

Friday, 28<sup>th</sup> January 2011, 2.00 pm, Tyersal Social Club.

Friday, 25<sup>th</sup> March 2011, 2.00 pm, Farnley Hall.

Councillor Hardy indicated that when consideration was given to setting dates and times for the 2011/12 municipal year, he would like some thought to be given to the possibility of at least some of the meetings being held in the evening.

**68 Councillor J Jarosz**

On behalf of the Committee, the Chair congratulated Councillor Jarosz on her recent marriage.

The meeting concluded at 4.00 pm.



**MINUTES  
OUTER WEST AREA PANEL MEETING  
5.30pm at Westfield Chambers  
Wednesday 13<sup>th</sup> October 2010**

**Attendees:**

**Area Panel Members**

Kevin Sharp (Chair)  
Brian Falkingham (Vice Chair)

**Officers:**

Sharon Guy	- Area Performance Manager Wortley/Pudsey
G Beynon	- Community Participation Support Officer
MariePierre Dupont	- Neighbourhood Planner
Rebecca Mell	- Investment Planning Manager
Nesreen Lowson	- Head of Property Investment
Mary Kerr	- Administration Officer (Minutes)

**Action**

**1.0 Apologies for Absence:**

1.1 Councillor Lewis, Councillor Marjoram, Margaret Rimington

**2.0 Minutes of the Previous Meeting Held on 11<sup>th</sup> August 2010:**

2.1 The minutes of the previous meeting were **agreed** as a true record.

**3.0 Matters Arising:**

3.1 Arising from Item 3.1

AP12-09 - Conservatory to be installed on Rycroft Green

BF stated the works on the conservatory has not yet begun.

There seems to be a number of delays.

NL said will be looking into this and the project officer for this scheme will be asked to attend the next meeting to explain the reasons for the delays.

Outhouse Bid Delays

MPD mentioned that tenants are still slow coming forward with a signed agreement to relinquish their outhouse.

One block where residents opposed the demolition, has been referred forward as a pilot scheme for alternative solutions to the enhancement of the back gardens.

**4.0 Customer Involvement**

4.1 Update

GB went over the report and the following points were noted.

Tenant Inspection

The Working Group established to review the Tenant Inspection programme continues to meet.

It is particularly looking at Estate Walkabouts and Estate Grading. A meeting of Tenant Inspectors who undertake walkabouts was held on 17 September and the information gathered at this meeting will inform any necessary changes.

Area Panel Vacancies

The article in the Spring edition of Buzz has resulted in some expressions of interest and information packs and application forms have been issued, with two applications received.

Customer Training Programme

At the end of September nine separate training sessions had taken place which had either been funded or part funded by WNWHL. 73 Individual tenants have taken part in this training. Following the Cross Almo Training review WNWHL held Hate Crime and Domestic Violence Training in September.

Diverse community Fund

There have been five successful bids from TRA's and Area Representatives. One of these is from the Outer West Area.

KS enquired who sets the criteria for the Diverse Fund as may be too stringent.

GB said if ideas could be given these would be taken forward to the panel who make the decision.

Involving Younger Tenants

In order to address this a Youth Forum has been developed to attract younger tenants that are aged under 25, to become involved. This forum has met 3 times over the last four months. It was agreed this meeting will take place every other month. The next meeting will take place on the 26<sup>th</sup> October.

Community Stars Awards

The judging of the nominations received was undertaken by a panel of tenants and senior staff members.

The awards will be presented at a ceremony to be held in the Civic Hall on 19<sup>th</sup> October.

4.2 Tenancy and Estate Management

SG presented this report and the following points were noted.

July

97% of enquiries dealt with within 10 days.

85 seconds was the average length of waiting time at the Contact Centre

93% of calls were answered at the Contact Centre.

The poor results in these areas were due to staff shortages.

August

100% of enquiries were dealt with within 10 days.

40 seconds was the average length of waiting time at the Contact Centre.

97% of calls were answered at the Contact Centre.

The results have greatly improved compared to last months performance.

KS has asked if a print out of estate gradings can be given at meetings.

SG said this can be done but this information is only done quarterly.

Information will be given end of December.



#### 4.3 Community Partnership Agreements

MPD went over this report and the following progress points were noted.

##### **Litter and rubbish :**

- Wellstone and the Waterloo's have been identified as in risk of decline and likely to attract litter and fly tipping. Partnership work is currently being undertaken in the Waterloo's/Owlcotes to encourage residents to take more pride in their neighbourhood.
- Steve Sinclair to be invited to next meeting to discuss issues of fly tipping preventing grass cutting and living patches of overgrown vegetation.
- Proposal to carry out a pilot scheme using the groundwork partnership where residents oppose to the demolition of outhouse. The aim of the scheme is to revitalise the back gardens and bring them to a level that residents are prepared to maintain. The scheme will identify barriers and explore how residents could be supported and encouraged in maintaining their gardens.

##### **Car parking :**

- A number of hot spot have been identified and projects are at different stages.
- MPD went over the action plan regarding the areas in question.

##### **Young people :**

- The delivery of the Bawn Master plan which aims to address both environmental issues and youth issues is on going. A number of funding applications have been submitted.

#### 4.4 Area Panel Budget Update

MPD reminded the Outer West Area Panel that they are under spent at the present moment.

The total spend to date is £38,745.00 which leaves a balance of £81,255.00 still to be spent in the budget.

##### August 2010 Bids

- AP17-2010 - Funding to construct two hard standing areas with fencing for 33 – 43 and 45 – 55 Stonebridge Grove  
MPD to meet with NMO to agree on size of platform for the bins.
- AP44-2010 – Funding to provide and fit a 1.8m fence and gate to the redundant garage site adjacent to Swinnow Primary School  
Scheme is cancelled as there is concern that if site is closed car congestion may occur when parents collect their children from school as this area will no longer be able to be used.

#### 4.5 Area Panel Bids

##### October 2010 Bids

- AP43-2010 – Funding for installation of two self closing gates for the Heights East and The Heights West  
KS declared an interest and left the room.  
The value of this bid is £2000.00.  
KS enquired about the issues previously discussed at the August meeting regarding these types of gates.

MPD said that no background information was found regarding these and PMS when approached were unaware of any problems.

Consultation letters were sent out to all 120 residents in the two blocks of flats of which 45 respondent stating they support the proposal. 4 said they are not in favour.

NL said the gates would need to be done with accessibility for the disabled in mind.

This bid was **approved** by members present in principle providing it complies with disabled accessibility. The final approval of this bid is subject to absent members votes.

- AP52-2010 – Funding to improve pedestrian access from Wellstone Road to Swinnow Lane Shops

The value of this bid is £975.00.

MPD gave a brief overview of this bid and photographs were presented reflecting the area of path in question.

It was agreed that this could be a health and safety issue.

This bid was **approved**. The final approval of this bid is subject to absent members votes.

- AP56-2010 – Funding to support training three volunteers for a Gymnastic Club

The value of this bid is £1410.00.

MPD gave a brief overview of this bid.

The volunteers will be put through training at the cost of £470.00 per person.

The training of these volunteers will enable the club to offer more classes to the children who wish to attend.

KS enquired what the company will be able to get out of funding this.

MPD said the club is prepared to liaise with WNWHL and advertise. The club could also be approached to attend events.

NL mentioned this is a beneficial way where young people could be kept off the streets.

This bid was **approved**. The final approval of this bid is subject to absent members votes.

- AP58-2010 – Funding to build additional car parking space at Brookleigh Sheltered Complex

The value of this bid is £8022.00.

KS declared an interest.

It was decided due to one panel member being present who could vote this bid would be deferred until the next meeting.

It was requested that information be given on how many car parkings there are at present compared to the number of units in this complex.

In the report it was mentioned a petition had been received from residents, members would like to see a copy of this petition brought to the next meeting.

A query was raised whether a management arrangement could not be done here to alleviate some of the parking issues.

This bid was **deferred**.

- AP72-2010 – Funding to build additional car parking spaces on Butterbowl Gardens

The value of this bid is £12,015.00.

MPD gave an overview of this bid and a map was provided reflecting the

areas in question.

It was noted there are 36 maisonette flats in a cul de sac on Butterbowl Gardens but only 5 car parking spaces.

KS said when estate walkabouts are carried out in this area it is noticed how extremely narrow the road is. SG confirmed this.

NL enquired if lighting was included in this price.

MPD said this was not a problem as sufficient lighting.

Concerns were raised over the cost of this scheme. Previously when prices are given, once the work is carried out the costs tend to increase.

Queries were asked whether services could be under the paths.

MPD said unable to tell but possibly could be.

This bid was **approved** by members present in principle subject to the final costings. The final approval of this bid is subject to absent members votes.

- AP73-2010 – Funding to install handrails on the Gamble Hill estate.  
 The value of this bid is £700.00.  
 MPD gave a brief overview of this bid and the proposed locations for the handrails were reflected on a map.  
 This bid was **approved**. The final approval of this bid is subject to absent members votes.
- AP80-2010 – Funding to build a recycling area at the back of Rycroft Towers  
 The value of this bid is £2586.00.  
 MPD went over this bid and a map providing the proposed location of the recycling area was provided.  
 It was mentioned a full consultation will be carried out with all residents before any works commence.  
 A question was asked if there was a path required to enable easy moving of the bins.  
 SG stated there is a path already in place so this would not be a problem.  
 Consultation feedback will be given at the next meeting.  
 This bid was **approved**. The final approval of this bid is subject to absent members votes.
- AP81-2010 – Funding to purchase food for a Community Cohesion event.  
 The value of this bid is £200.00.  
 MPD went over this bid.  
 It was noted that the August event was extremely successful and this would be another good way to promote interaction with all age groups in the community.  
 Questions were asked where exactly the group is wanting to do the bon fire as does not want to be done near residential properties, mention was also made about a new community garden that has been completed so could not be done there.  
 It was also mentioned that fire risk assessments would need to be carried out by the fire service. There is a charge for this and the Housing Office would need to be approached for permission before this can go ahead.  
 There is a possibility the group could use this funding to purchase food for another event instead of the bonfire.  
 MPD said she would speak to the group and pass on the concerns of the panel members.  
 This bid was **approved** in principle for a community event. The final approval of this bid is subject to absent members votes.

- AP81-2010 – Funding to purchase sports equipment for a girl football team.  
The value of this bid is £500.00.  
The complete total for this bid is £1000.00 of which £500.00 is also being requested from the Inner West Area Panel.  
This funding will provide 25 football strips for the players.  
KS enquired if the WNWHL logo will be displayed on the kit.  
MPD said as previously done this club will advertise WNWHL.  
It was noted that a member of staff had assisted with this bid.  
KS has requested that on future reports the members would like to know who has put the bid in and who the bid sponsor is.  
MPD said this would be done in future.  
This bid was **approved**. The final approval of this bid is subject to absent members votes.
- AP83-2010 – Funding to purchase a bingo machine.  
The value of this bid is £360.00.  
MPD went over this bid.  
It was mentioned that the make stated in the report is a difficult one to get parts for due to the location of the company who makes this machine.  
Advice was given that another model could rather be looked into.  
This bid was **approved**. The final approval of this bid is subject to absent members votes.

**Total value spent this meeting £20,746.00.**

## 5.0 Revenue and Capital Expenditure

### 5.1 Capital Programme Update

RM went over this report and the following points were noted:

Actual spend to date £7,4 million.

Total schemes' relating specifically to the Outer West Area is £2,4284,736.00.

At the end of September 10.14% of the Almo stock was non decent.

The number of properties becoming decent is being monitored on a regular basis for example between July and August 177 properties became decent reducing the percentage of non decent properties from 11.17% to 10.32%.

A report was recently approved at Board which approved the following additional expenditure :-

£750k Decent homes kitchens and bathrooms  
£150k isolated capital works eg damp course works  
£250k non trad properties

A six month review of the 2010/11 Capital Programme is currently being undertaken to ensure that there is adequate budget requirement for decent homes and compliance works which are the current priorities.

Additional funding is required for the Gas Capitalisation scheme and a further £300k has been requested for voids works.

At present it is proposed to defer the MSF remedial scheme until 2011/12 but leave in £200k in 2010/11 for any emergency works that may arise.

RM went over the decent homes performance chart in detail and explained about non decency and what will be done regarding this.

It was suggested reports could include all schemes including ALMO wide schemes, not just schemes relating to the Outer West area.

**6.0 Any Other Business**

**6.1 Code of Conduct and Terms of Reference**

KS queried about the difference in the figures regarding non attending members. NL said she would clarify this figure and feed back will be given at the next meeting.

**NL**

**7.0 Date, Time and Location of Next Meeting**

**7.1 Wednesday 8<sup>th</sup> December 2010**

**5.30pm (5.00pm – Refreshments)**

**Venue Westfield Chambers**

After receiving 2 out of 3 absent members votes the bid outcomes are as follows;-

- AP43-2010 - **Approved**
- AP52-2010 - **Approved**
- AP56-2010 - **Approved**
- AP58-2010 - **Deferred**
- AP72-2010 - **Deferred**
- AP73-2010 - **Approved**
- AP80-2010 - **Approved**
- AP81-2010 - **Approved**
- AP82-2010 - **Approved**
- AP83-2010 - **Approved**

**Signed.....**

**Date.....**

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Originator: Clare Wiggins

Tel: 0113 336 7864

## Report of the Director of Environment and Neighbourhoods

### Outer West Area Committee

Date: 28<sup>th</sup> January 2011

### Subject: Outer West Area Committee Well-Being Budget

#### Electoral Wards Affected:

Calverley & Farsley  
Farnley & Wortley  
Pudsey

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call in Details set out in the  
report

### Executive Summary

The report provides the Area Committee with an update on the amount of capital and revenue funding available via the Area Committee Well-being budget for wards in the Outer West area. It also seeks approval for new projects commissioned by the Area Management Team.

#### 1.0 Purpose Of This Report

1.1 The report provides members with an update on the current amount of capital and revenue funding available via the Area Committee Well-being budget for wards in the Outer West area. It also seeks approval for new projects commissioned by the Area Management Team.

#### 2.0 Background Information

2.1 Members will be aware that the Outer West Area Committee has received an annual allocation of Well Being Funding for capital and revenue projects from April 2004/05 to April 2009/10. This has amounted to £1,062,050 Revenue and £589,071.00 Capital. This funding has been used to finance a number of projects approved by Area Committee and which have been summarised in previous reports.

2.2 Following on from the December 2010 Area Committee meeting, the remaining Wellbeing funding available to allocate is:

- Revenue: £ 18,053.88
- Capital: £ 32,192.83

2.3 The revenue and capital figures have been subject to reconciliation and are considered to be a true reflection of the current budget position.

### 3.0 Applications for Funding

3.1 Applications for Well-being funding have been submitted for the Area Committee's consideration as detailed below (see appendices 1 - 11).

3.2 It should be noted that appendices 1-7 relate to projects which would utilise funding from this year's remaining Well-being budget. Appendices 8-11 relate to applications which are seeking in-principle support subject to confirmation of Area Committee Well-being budgets for 2011/12.

Commissioned Project	Amount requested for 2010-11		Appendix
<b>Requests for funding from 2010/11 Well-being budget</b>			
	<b>Revenue</b>	<b>Capital</b>	
Pudsey St. Lawrence Cricket Club		£3,000.00	1
Pudsey Leisure Centre signage		£2,346.40	2
Serious Fun	£5,000.00		3
Smiley SID		£2,495.00	4
Covert Police operation	£3,563	£2,500	5
School sports partnership	£4,000		6
Pudsey Juniors – Tyersal Park		£5,000	7
<b>Total</b>	<b><u>£12,563</u></b>	<b><u>£15,341.40</u></b>	
<b>Balance remaining</b>	<b><u>£5,490.88</u></b>	<b><u>£16,851.43</u></b>	
<b>In principle requests for funding from from 2011/12 Well-being budget</b>			
Pudsey in Bloom	£4,000		8
Calverley in Bloom	£3,000		9
Farsley in Bloom	£3,000		10
I Love West Leeds	£14,000 (option 2)		11
<b>Total</b>	<b><u>£24,000</u></b>		



3.3 If all of the projects are approved there would be the following amounts remaining:

- Revenue: £5,490.88
- Capital: £16,851.43

3.4 At the July 2010 meeting the following amounts were allocated to sub-budgets for small grants, skips and community engagement:

	<b>Allocated to sub-budgets</b>	<b>Remaining</b>
Small Grants	£15,400.40 (£10,000 +carry forward of £5,400.40)	£6,550.40
Skips	£2,500	£1,580.00
Community Engagement	£3,000	£1,424.50
<b>Totals</b>	<b>£20,900.40</b>	<b>£9,554.90</b>

3.5 It is suggested that the under-spend on small grants, skips and community engagement be re-allocated to the revenue budget to allow other schemes to be developed. The three sub-budgets referred to above do need to retain some funding to cover the period up to the end of March 2011. The suggestion is to reallocate funding as follows:

	<b>Remaining</b>	<b>Re-allocate to parent budget</b>	<b>Amount to remain in sub-budget</b>	<b>Items potentially funded</b>
Small Grants	£6,550.40	£3,550.40	£3,000.00	6 small grants
Skips	£1,580.00	£780.00	£800.00	6 Skips
Community Engagement	£1,424.50	nil	£1,424.50	
<b>Totals</b>	<b>£9,554.90</b>	<b>£4,330.40</b>	<b>£5,224.50</b>	

3.6 If the Area Committee is agreeable to this re-allocation, this would make an additional £4,300 (revenue) available for further projects to be developed. The total resulting revenue balance would be **£9,821.28.**

#### **4.0 Small Grants, Community Consultation and Engagement and Skips Budget.**

4.1 Since the last Well-being budget report to the Area Committee in December, six small grant applications have been approved as follows:

<b>Project Name</b>	<b>Organisation Name</b>	<b>Amount approved</b>
Drainage Improvement at Woodhall Lake	Friends of Woodhall Lake	£500
Live At Home Tuesday Lunch Club & Thursday Cafe	Stanningley Swinnow live at home	£250
Farsley War Memorial	Farsley church	£500
Art Work for Charity	Art First	£500
Old Farnley community carol concert	St Michael's Community Church / Hillside Community Centre	£300
Folding Tables	Rotary Club of Calverley	£500
<b>TOTAL</b>		<b>£2,550</b>

4.2 No further skips have been funded since October 2010.

## **5.0 Implications for Council Policy and Governance**

Member Consultation

5.1 Well Being projects are derived from Outer West Leeds Area Management's Area Delivery Plan and developed via consultation with Area Committee Members. This plan helps to fulfill the Council's Corporate Plan objectives by aiming to create better neighbourhoods and confident communities.

## **6.0 Legal and Resource Implications**

6.1 The financial resource implications of well-being projects will be processed via the Area Committee's Well-being budget. Staff resources will be provided by Area Management and partner agencies.

## **7.0 Conclusions**

7.1 The report outlines potential projects to be supported through the Area Committee's Well-being budget. These are projects which assist the delivery of the ADP. The report describes a limited budget remaining for the Area Committee's use for the rest of the financial year.

## **8.0 Recommendations**

8.1 The Area Committee is asked to:

- a) comment on and approve Well-being funding for new projects set out in Appendices 1 – 7);
- b) comment upon and approve Well-being funding in principle for the projects set out in Appendices 8-11, subject to a Well-being budget being confirmed for 2011/12
- c) approve the re-allocation of unspent funding within the small grants and skips budget to the parent Well-being budget;
- d) note the small grants and skip approvals at section 4

## **Background Papers**

None

**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** Clubroom development

**Lead Organisation:** Pudsey St Lawrence Cricket Club

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The project will be delivered by Pudsey St Lawrence Cricket Club, in conjunction with partner clubs. The plans, costings and design for the project have been prepared by club members using their professional expertise, including an architect, quantity surveyor and builder.

**Project Summary (include a brief description of the main activities,):**

The aim of the project is to develop the existing clubroom space to cater for the extended usage the club provides. In the last two years, Pudsey St Lawrence has reached agreements with three other sports clubs to use their existing clubhouse facilities. Pudsey Juniors Football Club, Stanningley Albion Football Club and Old Headingley FC who play in West Leeds are all now based at Pudsey St Lawrence. The combined membership of the four clubs comes to over 1500, of which 500 are young people. Pudsey Pacers running club and St Lawrence Church also use the facilities.

The club are submitting plans to Leeds City Council Planning to develop an extra toilet area, storage room and office. The completion of the new facilities will provide suitable provision for the extended usage. The mixture and diversity of the combined membership provides a thriving community facility. Letters of support have been received from Leeds School Sport Partnership West, Stanningley Albion JFC, Pudsey Juniors AFC and the Community Sports Officer.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- Improved sports facilities, enabling more people to be engaged in local sport
- Improved community facility

**Project Cost. Please indicate**

**How much the project will cost? (List all partners and their contributions)**

The project will cost £7,000. In-kind donations and club funds will provide £4,000 towards this project.

The Area Committee is asked to support the project with **£3,000 (capital)**.

**Identify which geographic areas will benefit:**

Pudsey

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**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** Signage- Pudsey Leisure Centre

**Lead Organisation:** Pudsey Leisure Centre / Signs Express

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The programme of works on this scheme will be carried out by Leeds City Council's preferred contractors. The works have been discussed with Metro and Highways.

**Project Summary (include a brief description of the main activities,):**

Due to the completion of the new bus station, the Leisure Centre signage requires improvement to promote the centre and maximise usage in light of potential increased footfall in the town centre which it is hoped the new bus station will generate. All of the new leisure centres in the city have a corporate image and to date Pudsey has not been included within this upgrade. This project would improve the image and appearance of the Leisure Centre.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- Improved signage will mean that more people will be aware of the Leisure Centre
- The usage of the Leisure Centre will be increased with improved signage.
- The signage on the Leisure Centre will be in line with the corporate signage that has been used at the new Armley and Morley Leisure Centres
- Current signage will be removed and a new sign will be installed in the rear car park so that the appearance of the Leisure Centre from the park will be enhanced
- A new sign will be added to the front of the building showing directions to the car park

**Project Cost. Please indicate**

**How much the project will cost? (List all partners and their contributions)**

**The cost of the project is £4692.80**

Match funding of £2346.40 is being supplied by Sport & Active Recreation

**The total amount of funds requested for this scheme from the Outer West Area Committee is: £2346.40 (Capital)**

**Identify which geographic areas will benefit:**

Pudsey, Calverley and Farsley, Farnley, and Wortley

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**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** Serious Fun – Activity challenge

**Lead Organisation:** Serious Fun

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

This scheme will be delivered by Serious Fun, a charity set up to deliver activities for young people in the West Leeds. If funded, Serious Fun will deliver work with up to 66 young adults over a one year period. The young people, will be targeted through key partners such as the neighbourhood Policing Team, Youth Service and Looked After Children's / Children in Care services. The charity also has strong links with the three local high schools.

The work of Serious Fun is managed by a nine member committee. In addition, the organisation has four Trustees. All of the committee, Trustees and associated volunteers are qualified as youth workers, teachers, community development officers or young person focussed support workers. The young people and young adults who will be engaged with on these activities will have a connection with one of the partner groups.

**Project Summary (include a brief description of the main activities,):**

The main goal of Serious Fun is to engage with young people and give them life skills to better themselves in the future. The majority of the project will be carried out on the canal barge that the group own. Activities will include managing daily life on a boat, working as a team, cooking, cleaning and operating the boat as skipper (steering and organising routes), watch leaders (organising team activities) and operating bridges and locks. The skills gained through this process would be difficult to replicate in a class room scenario and the hands on nature of the course allows for a very effective engagement method.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- promote and encourage community cohesion particularly between different groups of youngsters from different target areas
- To educate young people on areas such as health issues so that they can make informed choices and positive decisions about their lives
- Specific targets for the young people include improving:
  - Confidence and self belief
  - Their skills base around specific learning that is linked to the day to day management and use of a canal based facility ; coordination, management and the use of finite resources (water, gas and electricity) team work, skippering of the boat and being watch leaders (in charge of others)
  - Management of food and healthy eating, hygiene management, management of accounts and finite resources and budgets
  - Personal developmental and educational aspirations
  - Chances of becoming valued and valuable members of society.

**Project Cost. Please indicate**

**How much the project will cost? (List all partners and their contributions)**

**The total cost of the project is £10,000 (Revenue)**

Match funding of £5,000 will come from volunteer staff time.

**The total amount of funds requested for this scheme from the Area Committee is: £5000 (revenue).**

**Identify which geographic areas will benefit:**

Pudsey, Calverley and Farsley, Farnley, and Wortley



**Area Committee Well-Being Fund - Project Proposal**  
**Outer West Area Committee**

**Project Name:** Smiley Sid

**Lead Organisation:** West Yorkshire Police

**Project Summary:**

The project involves a Speed Indication Device for use in the Outer West area, shared equitably amongst the three Outer West wards. The intention is to deploy the SID twice per week in each ward.

The SID will be used in streets identified by members of the public through the Police PACT meetings, neighbourhood watches, ward forums and other groups. The intention is that PCSOs will use the SID in these streets and report any streets of concern to the enforcement section for additional attention. If particular areas are reported as speeding hotspots, the SID campaign would be followed up by Police patrols using ANPR (Automatic Number Plate Recognition).

**Project Delivery**

The project will be delivered by West Yorkshire Police in partnership with local communities.

**Outcomes**

- Reduce speeding and accidents
- Reduce vehicle related crime

**Ward / Neighbourhood:**

Calverley & Farsley, Farnley & Wortley, Pudsey

**Project Cost & Financial Breakdown**

The total cost of the SID is £2,495 (capital). The full amount is requested from the Outer West Area Committee.

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**Area Committee Well-Being Fund - Project Proposal**  
**Outer West Area Committee**

**Project Name:** Covert and Crime Reduction Team

**Lead Organisation:** West Yorkshire Police

**Project Summary:**

The Capture Project has proved successful with over 90 arrests across the Division since it's inception in 2008. The project has three distinct parts, namely; capture car, capture house and capture bike. Area Committee has previously funded the capture car and capture house aspect of the project. The Universities fund the Capture Bikes.

The project now seeks additional funds to expand to include covert 3g cameras to tackle anti social behaviour and crimes traditionally seen as low level, such as graffiti, bin-yard fires and nuisance behaviour. The cameras would be deployed to an area for a period of time to tackle a specific problem and then moved on to another area and another problem. The project will continue to use the capital assets purchased under previous grants.

The current project is funded by all four West North West Area Committees for either Capture Cars or Capture Houses, with some Committees funding both. This currently presents operational difficulties as Officers have to bear in mind what each Area Committee has funded. This proposal, therefore, seeks to move the funding to an equitable contribution from each Area Committee over a 3 year period and remove these operational barriers.

The Project is seeking to secure 3 years of funding from each Area Committee:

Year 1 - £6,063 (2011/12),

Year 2 - £3,563 (2012/13),

Year 3 - £3,563 (2013/14)

The first year of funding will cover the capital cost of the new covert cameras (including hard drives and wireless equipment) and the running costs for capture cars and capture house. Years two and three will cover just the running cost of the entire project. This project is match funded in kind by £7,200 of Police hours (approximately 300 hours per year), responding to calls and setting up new houses, cars, and some staffing costs.

**Evidence of need / ADP Priority**

G3 – Reduce burglary

G4 – Reduce Theft from Motor Vehicle

The Capture initiative has proved an innovative and creative tool in tackling acquisitive crime. This project has helped secure convictions that may not have otherwise been secured as when presented with the overwhelming evidence offenders have pleaded guilty. In addition, criminals who had not come to the attention of the Police before, have been apprehended due to this project. The Project also provides a wealth of intelligence about where stolen goods are going.

**Project Delivery**

The Police will manage and deliver this project, providing quarterly updates and an annual report.

**Outcomes**

- Number of Capture Car deployments in each ward
- Number of Capture House deployments in each ward
- Number of 3G Camera deployments in each ward
- Number of positive hits
- Number of successful outcomes (ie. Successful prosecutions, recall to prison if on license, etc)
  - Reduction in burglary in the surrounding streets of the capture house following an activation
  - Reduction in theft from motor vehicle in the surrounding streets of the capture car following an activation

**Ward / Neighbourhood:**

Calverley & Farsley, Farnley & Wortley, Pudsey

**Project Cost & Financial Breakdown**Year 1

Capital purchase 3g cameras and equipment – £10,000

Capture House set up - £3,500

Tech equipment maintenance - £1,600

Software Licence - £750

Capture vehicle lease - £3,500

Capture vehicle running costs - £600

Van lease - £4,300

Police contribution in kind £7,200

**Total: £24,250 (excluding Police contribution)**

**Contribution from each Area Committee for year 1 - £6,063 (£2,500 Capital & £3,563 revenue)**

**Years 2 and 3 – £14,250 per year (as above excluding Police contribution and capital purchase)**

Contribution from each Area Committee for year 2 and 3 - £3,563 per year – revenue

**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** Outer West Sports Provision

**Lead Organisation:** Leeds City Council Sports Development

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The core delivery will be holiday provision including Summer and Easter activities and a number of half term opportunities. The delivery will be coordinated in partnership with Pudsey Leisure Centre, local sports clubs and potentially Extended Services.

The aim of the holiday provision will be to provide quality, affordable activities on a local level. The delivery will take place at a number of venues within the local community including schools, sports clubs, parks, multi use games areas and leisure centres.

**Project Summary (include a brief description of the main activities,):**

By working closely with Leisure Centres, local clubs & Extended Services clusters, the intention is to build on the holiday programmes delivered in 2010 - 2011, and to continue to target the 20% of young people who are not taking part in 5 hours of Sport/PE and also children and young people from the more deprived communities in the outer West. Our core target group will be young people 8-19 years of age, however should opportunities be available to provide sport and active activities for younger children or adults then we will provide support where necessary.

The aim is to continue to promote a sport coaching scholarship for young sport leaders in the West of the City, in partnership with the Leeds Schools Sports Partnership West. The scholarship aims to provide both financial and professional support for candidates by helping them achieve recognised sporting qualifications and accessing professional mentoring opportunities.

Each potential candidate will need to attend a school or be a member of a sports club with an LS11, 12, 13, 28 or BD4 postcodes, candidates will be selected by members of the West Leeds Sports Alliance, each successful candidate will then be provided with a 12 month personal development plan

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- The activities to provide a series of affordable sessions of sport for local people.
- The coaching scholarship will provide young leaders with an opportunity to develop their own qualifications and to pass on their knowledge to others

**Project Cost. Please indicate**

**How much the project will cost? (List all partners and their contributions)**

**The cost of the project is £5,000 (Revenue)**

The match funding (£1,000) will come from Workforce development scheme through the school sports partnership to support scholarship

**The total amount of funds requested for this scheme is: £4000 (revenue)**

**Identify which geographic areas will benefit:**

Pudsey, Calverley and Farsley, Farnley, and Wortley

**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** Tyersal Park Football Pitch Development

**Lead Organisation:** Pudsey Juniors AFC

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

Pudsey Juniors are leading on the Tyersal Park project. They are working with Leeds City Council Parks & Countryside, the West Riding County FA (WRCFA) and Football Foundation to redevelop Queens Park in Pudsey and so further funding may be available from the Football Foundation and other funding organisations.

**Project Summary (include a brief description of the main activities,):**

The overall aim of this project is to allow for the Pudsey Juniors 1<sup>st</sup> XI, a newly formed football team created from the cream of circa 70 available players, to play regular Saturday football at the highest level possible.

It is proposed that Pudsey Juniors use Tyersal Park as their home ground for their flagship senior team, enabling the team to enter the National League System (NLS), at the highest possible level. There is a requirement to build a “spectator barrier” to meet league requirements. Essentially, a spectator barrier is a low level, open perimeter fence that separates the playing surface from any crowd or spectators who may attend to watch. Parks & Countryside have already agreed to erect goal posts and mark out the pitch. Once completed the pitch could be used by the local school, Tyersal Primary School, during the week.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- Improved sports facilities, enabling more people to be engaged in local sport
- Improved spectator facilities

**Project Cost. Please indicate**

**How much the project will cost? (List all partners and their contributions)**

The new barrier will cost £10,000. The club are applying for 50% of the funding through Green Leeds and 50% from the Area Committee. The club are also looking at longer term improvements such as drainage and will be seeking funding from other sources.

**The total amount of funds requested for this scheme from the Area Committee is £5,000 (capital).**

**Identify which geographic areas will benefit:**

Pudsey

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**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** Calverley In Bloom campaign

**Lead Organisation:** Calverley in Bloom

**Project Summary:**

Building upon previous years floral displays delivered within Calverley, Area Management is proposing to again support the initiative which brings added colour and interest to the area. The scheme will provide floral materials to enhance the village centres, this will include the likes of:

- Hanging baskets on lamp posts
- Floral troughs on the roadsides

**Outcomes (please summarise the main outcome / output / benefit the project will achieve):**

The contribution will add value to floral displays in Calverley and link in with wider In Bloom displays across Leeds.

The funding will allow the groups to decide where they feel, in the Town Centre, would most benefit from extra floral designs. They should also be placed strategically along the In Bloom judging route as agreed by the In Bloom groups in order for the funding to benefit the judging.

The displays will be maintained and watered by Calverley in Bloom

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- Environmental improvements to Calverley village centre.

**Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to:**

Calverley & Farsley Ward

**Project Cost. Please indicate how much the project will cost (please list all partners and their contributions)**

**How much Well Being funding is sought and breakdown between capital and revenue)**

The project will cost £3,000 (revenue) and the full amount is requested from the Outer West Area Committee.

**Who will receive be in receipt of the financial order (name of the organisation and contact details):** Calverley in Bloom

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**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** Farsley in Bloom campaign

**Lead Organisation:** LCC Parks & Countryside

**Project Summary:**

Building upon previous years floral displays delivered within Farsley, Area Management is proposing to again support the initiative which brings added colour and interest to the area.

The scheme will provide floral materials to enhance the village centres, this will include the likes of:

- Hanging baskets on lamp posts
- Floral troughs on the roadsides

**Outcomes (please summarise the main outcome / output / benefit the project will achieve):**

The contribution will add value to floral displays in Farsley and link in with wider In Bloom displays across Leeds.

The funding will allow the groups to decide where they feel, in the Town Centre, would most benefit from extra floral designs. They should also be placed strategically along the In Bloom judging route as agreed by the In Bloom groups in order for the funding to benefit the judging. The displays will be maintained and watered by Parks and Countryside.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- Environmental improvements to Farsley town centre.

**Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to:**

The project will benefit Farsley town centre.

**Project Cost. Please indicate how much the project will cost (please list all partners and their contributions)**

The total cost of the project is £3,000 (revenue)

**How much Well Being funding is sought and breakdown between capital and revenue)**

The full amount requested is £3,000.

**Who will receive be in receipt of the financial order (name of the organisation and contact details):** Parks & Countryside

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**Outer West Area Committee Well Being Fund**  
**Commissioning of Service**

**Project Name:** Providing and Maintaining Floral Displays in Pudsey Town Centre.

**Lead Organisation:** Pudsey in Bloom

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The project will be delivered by Pudsey In Bloom, a well-established community group.

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

The project will improve the visual amenity of the town centre and contribute to the improvements being made to the bus station. It will therefore contribute to the continued regeneration of the area and improve it for shoppers and residents.

More people will use the public spaces as we provide better seating and a pleasanter environment to relax in. It will encourage community involvement and continued work with local schools.

**Learning theme** - by passing on new skills to volunteers and school children.

**Environment theme** - by actively working to improve the local surroundings and making public spaces more attractive.

**Harmonious communities theme** - by encouraging people to work together for the benefit of their community and help them to take pride in their surroundings.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

1. Provision of hanging baskets and hayracks for 2 public buildings- the town hall and the leisure centre.
2. Purchase of spring and summer bedding plants for 24 barrier troughs on the railings in the centre of Pudsey.
3. Purchase of plants for improvements to some of the neglected areas in and around Pudsey Centre.
4. Purchase of additional barrier troughs for town centre.
5. Maintain the 6 new planters funded by Metro around the new bus station

**Project Cost. Please indicate**

**How much the project will cost? £4,000**

**Identify which geographic areas will benefit:**

Pudsey town centre; Pudsey Ward.

**How much Well Being Funding is sought and breakdown between capital and revenue)**

The project will cost £4,000 revenue funding

**Who will be in receipt of the financial order. (name of the organisation and contact details)**

Pudsey in Bloom

**Outer West Area Committee Well Being Fund**  
**Commissioning of Service**

**Project Name:** I ♥ West Leeds Festival 2011

**Lead Organisation:** I Love West Leeds Festival Ltd

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The project will be delivered in a similar way to previous successful events run across the whole of West Leeds. Due to the current financial climate, the Area Committee advice was to provide a series of options for consideration to allow an informed decision to be made on the level of funding approved. The same approach is being taken in Inner West, although that Area Committee will not consider the application until 16<sup>th</sup> February 2011.

**Option 1: £10,000** (a reduction of 60%) will deliver:

A series of outdoor film screenings in priority neighbourhoods/parks for the community to come together to watch a film of their choosing on a large professional inflatable screen and using fm transmission to deliver the soundtrack to retro stereos or to modern mp3 players for listening or delivering the soundtrack through a PA (depending on what was suitable for each outdoor venue), creating a fun high impact unusual outdoor event that will bring people of all ages and backgrounds together in their community and be an event to remember. These events also offer partnership opportunities with other agencies, we have already discussed with Sally Coe from Out of School Activities the potential of linking with the Backyard Breeze initiative – linking up with their techno trucks to screen work produced by young people, there is also the potential to team up with the local nhs for promoting health issues.

Funding from Area Committee will cover purchase of screening equipment, staffing of the events, transport and marketing of the events above.

**Notes:**

1. Core office costs such as Festival Insurance (currently £2200), phone, web access, paper, ink etc are covered by funding from arts@leeds. Rent of office space at Leeds Industrial Museum in contributed in kind by the Museum. This will be in place and unaffected by decisions about funding levels from Area Committee.
2. A bid is currently submitted with Arts Council England for 5 further further projects (with a value of 30k) for the festival programme in both inner and outer west Leeds which would be additional to those supported by Area Committee. The results of this bid will be known in April, these would form major projects in the festival programme and include a washing line art project, an artist in residency programme for cafes in west Leeds and a new series of audio dramas by professional writers about the local area.
3. This level of funding is insufficient to deliver the annual rotating Big Free Festival Day or any year round activity.
4. The Festival director would be employed part time April to July only and would not be in post to maximise on other potential opportunities for funding or partnerships such as The Festival Shop or managing the Citizens Orchestra.

**Option 2: £14,000** (a reduction of 44%) will deliver:

The outdoor screenings described above plus ....

Ongoing year round management and financial support for the Citizens Orchestra, a music group for the over 60's which meets weekly and is supported by two professional musicians and has played to hundreds of older people in west Leeds. The group has been supported by the Festival for the past 18 months.

Ongoing year round delivery of the Fun Family Film Club at Leeds Industrial Museum miniature cinema. A series of monthly film screenings for families with young children.

Some small festival events in the community including partnership with FYDP and Pudsey Business forum (such as last years partnership over the rock bands in the park concert.)

A Festival Director in-post part time year round 2 days a week (a reduction from the current 4 days) to deliver ongoing projects and source additional funding for further projects and assist other individuals and orgs with consultancy and advice.

Plus the Arts Council Projects if successful (with a value of 30k) including a washing line art project, an artist in residency programme for cafes in west Leeds and a new series of audio dramas by professional writers about the local area.

**Notes:**

1. This level of funding is insufficient to deliver the annual rotating Big Free Festival Day.

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**Option 3: £18,000** (a reduction of 28%) will deliver:

Everything listed above that can be delivered for 14k i.e. the Outdoor Film Screenings in priority neighbourhoods/parks, the Citizens Orchestra, The Fun Family Film Club, some selected festival events plus..

This level of funding **will** also deliver the annual rotating Big Free Festival Event.

Plus the Arts Council Projects if successful (with a value of 30k) including a washing line art project, an artist in residency programme for cafes in west Leeds and a new series of audio dramas by professional writers about the local area.

**Notes:**

1. This main impact of this reduction will be to reduce the role of the festival director and to reduce the number of events that take place at the festival.

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**Option 4: £25,000** (ie. no reduction) will deliver:

All of the above plus the following events to bring the programme up to its full size of previous years including...

Additional events and participation projects in unusual venues such as on streets, in parks and with local businesses.



Festival Projects in Pudsey, Calverley and Farsley Libraries.

Schools projects.

Promotion and support for multiple community projects within the festival.

Festival marketing delivered into every home via door to door which is expensive but ensures equal access for all to publicity material.

Festival Director in post 4 days per week to deliver ongoing projects and source additional funding for further projects and assist other individuals and orgs with consultancy and advice.

Plus the Arts Council Projects if successful (with a value of 30k) including a washing line art project, an artist in residency programme for cafes in west Leeds and a new series of audio dramas by professional writers about the local area.

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

Last years festival (2010) featured 40 events over a 3 week period directly reaching over 7500 people. This included working with ten primary schools and over one hundred older people along with a range of people in between. Forty volunteers helped create five hundred plaster hippos that were decorated by the schools in homage to the Armley hippos.

Various activities took place across the area to encourage local people to get involved both in the activities but also in their local community.

The proposal is to run a series of similar events in 2011 if funding is secured.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

The festival is a vehicle for dialogue and exchange of stories between people. The quirky nature of its projects and events makes it easier for people to talk to each other as they instantly have feelings to share with each other, reacting to what they are watching or experiencing at the festival. Through discussing together what we like or don't like about a festival event, we learn about each other, we explore each others point of view and we come away with a deeper understanding of each other. This is one of the vitally important roles that culture plays in our society and the one that is perhaps the most difficult to measure.

Direct performance indicators contributed to by the festival:

- NI 11: Engagement in the Arts.

By attendance of festival events/activities

- NI 9: Use of public libraries.

At Festival Events

- NI 8: Adult participation in sport and active recreation.

At stealth sport events such as space hopper Olympics and the bike-in movie event.

- NI 57 Children & Young People's participation in high-quality PE and sport.

At stealth sport events such as space hopper Olympics. A mother who brought her two children to last years event commented it was the first time she had ever seen her daughter sweat!

- NI 110 Young people's participation in positive activities.

At festival events such as the radio station

- NI 10: Visits to museums and galleries

Armley Mills Family Film Club and community gallery activities

- NI 1 Percentage of people who believe people from different backgrounds get on well together in their local area.

Mixing of communities at events such as festival day.

- NI 2: Percentage of people who feel that they belong to their neighbourhood.

As shown by volunteering at events.

- NI 7 Creating an environment for a thriving third sector.

**Project Cost. Please indicate**

**How much the project will cost? Between £10,000-£25,000 (breakdown of costs above)**

The same breakdown of funding options has been put to the Inner West Area Committee

**Identify which geographic areas will benefit:**

Pudsey, Calverley & Farsley and Farnley & Wortley Wards.

**How much Well Being Funding is sought and breakdown between capital and revenue)**

The project will cost Between £10,000-£25,000 revenue funding

**Who will be in receipt of the financial order. (name of the organisation and contact details)**

Jane Earnshaw

I Love West Leeds Ltd



Originator: Clare Wiggins

Tel: 0113 336 7864

## Report of the Director of Environment and Neighbourhoods

### Outer West Area Committee

Date: 28<sup>th</sup> January 2011

### Subject: Area Manager's Report

#### Electoral Wards Affected:

Calverley & Farsley  
Farnley & Wortley  
Pudsey

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call in Details set out in the  
report

## Executive Summary

The purpose of this report is to inform members of progress on a number of initiatives in Outer West Leeds as determined by the Area Delivery Plan 2008-11 (particularly in light of the fact that the Plan is virtually at the end of its three year period) and highlight key achievements of the Area Management Team since the last Area Committee. The Area Delivery Plan is the key strategic document produced by Area Committees and the local expression of the Leeds Strategic Plan.

### 1.0 Purpose Of This Report

1.1 This report informs Members of the progress against the Area Delivery Plan (ADP) 2008-11 as agreed by Executive Board in July 2008. The report is structured around the Leeds Strategic Plan themes.

### 2.0 Background Information

2.1 The Area Delivery Plan for this Area Committee was agreed by Executive Board in July 2009 together with the Area Committee functions and enhanced roles. It sets out the local expression of the Leeds Strategic Plan themes.

### **3.0 Main Issues**

#### Culture

- 3.1 A Community Development Worker is now in post for the Swinnow community, employed through Healthy Living Network Leeds. This post, which was funded by the Area Committee, will build community capacity by:
- Increasing involvement in the neighbourhood by local people (who will hopefully help to form a new management committee for Swinnow Community Centre) by developing local activities such as Mum's and Tots groups, exercise classes, gardening and knitting clubs;
  - Creating a more engaged and cohesive community who know each other and are willing to support their neighbourhood;
  - Increasing the take up of advice and support leading to improved economic and social well being;
  - Developing a thriving community centre which serves local people;
  - Improving the perception of community safety as young people are more engaged.
- 3.2 The post holder has been in post since mid December 2010 and will be asked to report on progress to Area Committee and Pudsey & Swinnow forum in due course.
- 3.3 Unfortunately, the Expression of Interest submitted to NESTA (National Endowment for Science, Technology and the Arts) for Swinnow to be one of 10 national 'Neighbourhood Challenge' pilots was unsuccessful. The Neighbourhood Challenge is a new programme from NESTA, working with the Big Lottery Fund, to support community-led innovation.
- 3.4 A Community Carol Concert took place in Pudsey Park bandstand on the 12<sup>th</sup> December. The event went well but severe weather resulted in fairly low numbers. It is hoped that improved publicity next year could increase attendance.

#### Enterprise & Economy

- 3.5 Phase 2 of the Farsley Town and District Centre (T&DC) scheme is progressing with work starting on Andrew Square car park in February 2011, and the unadopted road to the rear of the car park adjacent to Marsden Court flats, which will eventually be adopted by Highways. Work will see the re-modelling of the car park, followed by re-furbishment of the public toilets which will begin in March, new streetscene furniture and heritage style street lights. Area Management are currently in the process of reaching agreement with Marstons brewery to undertake work to the "ginnel", opposite Andrew Square Car Park, which is in part owned by them. Once permission is received, public notice will be given to establish a Creation Order, which will seek permission to turn the whole of this land into a Public Right of Way.
- 3.6 The Town Centre Manager (TCM) for Pudsey has reported that the success of the Pudsey Reward Card Scheme is continuing. The number of retailers and shoppers involved in the scheme continues to increase. Many new businesses have signed up over the last few weeks and there are now almost 70 participating in the scheme.
- 3.7 Plans are being formulated by the TCM which focus on building a new client base and additional stall holders for Pudsey Market. These plans are supported by the Markets Service within development who have offered the TCM a budget of £8,000 for

2011/12. The plan is based around attracting younger people to the market by offering a variety of products and themed markets. The first Vintage Fair and Farmers Market was held on 11<sup>th</sup> December with a variety of new traders attending. All 25 stalls were filled and many traders commented that they had sold well and would attend again.

- 3.8 The TCM is now planning more speciality markets in the coming months, with an Asian Bazaar and a Chocolate market amongst the events being organised.
- 3.9 Radio Aire have been supportive and publicised the Vintage Fair on air in the week leading up to the event and their Street Team attended on the day. The TCM also distributed posters and flyers around Pudsey and will look into more ways to promote forthcoming markets.
- 3.10 The Pudsey Business Forum is continuing to run with good attendance. It now operates a number of self generated events such as a Christmas 'best dressed shop window competition' and the Easter egg hunt. 10,000 copies of the forum-run 'Shop Local' magazine were distributed in November / December, containing advertisements and editorial features by Pudsey businesses.

#### Learning

- 3.11 At the last Area Committee, Members asked for a further update on Youth Service provision in the Farnley & Wortley ward as they had been alerted to Youth Service difficulties with accessing premises to deliver their work in that area. The Youth Service has advised that workers and young people have been encouraged to adopt a 'participation model'. This involves young people taking on responsibility and engaging with the committee at the community centre to try and build improved relations. This approach has worked well elsewhere and has started to be effective in improving the situation in Farnley. Around 12-14 young people are now attending a Wednesday evening session within the community centre, whilst youth workers have succeeded in preventing two young people with ASBOs entering the building and disrupting the session.
- 3.12 In addition, a number of young people from Farnley have been integrated with a Youth Service session at Bramley Community Centre. The Bramley session is very successful and the young people within the group demonstrate good behaviour, whilst the resources are more appropriate than those at Hillside. The aim is therefore to enable the young people from Farnley to be part of a positive group and take this back to their own area.
- 3.13 The mobile provision continues to be deployed in Farnley, adjacent to Hillside community centre, several times a week. The youth worker for the area has been tasked with engaging in talks with Lawns Park High School with a view to delivering some youth work from the school. The mobile already goes into the school at lunchtime and it is hoped that this partnership will develop.
- 3.14 Members should also note that Crawshaw School has expressed an interest in using Swinnow Community Centre five days per week for their alternative provision. Initially it was proposed to use the centre full time. However, it has now been confirmed that the school use is likely to be on an ad-hoc basis. As well as improving the school's ability to deliver their provision, it will also generate a significant income for the community centre, thereby increasing its sustainability.

## Transport

- 3.15 Following a meeting with local traders in October 2010, the proposal to create additional short stay car parking spaces in Pudsey has been revised. The original proposal was to convert all spaces in Lidget Hill car park to 2 hour restricted spaces. However, following consultation with traders, the proposal has been revised to convert all 48 spaces (including 3 disabled bays) in Robin Lane car park to 2 hour restricted spaces. The existing short stay spaces in Lidget Hill and the Leisure Centre car parks will be retained.
- 3.16 A report outlining the proposals was submitted to Highways Board in December. The Traffic Regulation Orders (TROs) were advertised on site from 31st December for three weeks. If there are no objections, the restrictions will be enforceable from late January.
- 3.17 An issue raised by the Crimbles allotment holders has been resolved by Traffic Management. Seven five hour spaces have been proposed and were approved by Highways Board on 14<sup>th</sup> January. The scheme is due to be signed off by the Chief Highways Officer shortly.
- 3.18 Minor TROs are also currently being advertised on site for Priesthorpe Avenue, Ashfield Avenue, Smalewell Road (Pudsey) and Stanningley by-pass station access.
- 3.19 The Lidget Hill lay-by scheme has now been resolved, with funding contributions of £20,000 Local Transport Plan, £10,000 Area Committee funding agreed at the December meeting and the final £10,000 has now been approved by the Town & District Centre Regeneration Scheme Programme Board. The scheme is due to start on site before the end of March 2011 and will hopefully improve traffic flows and ease congestion in Pudsey town centre, as well as improving the appearance of Lidget Hill and improving the safety and amenity of parking in that area.

## Environment

- 3.20 Work is taking place on the enhanced Environmental Services delegated functions to Area Committees; to bring together services identified in the Streetscene report presented to the last Area Committee. A full report is presented elsewhere on this agenda.

## Health & Wellbeing

- 3.21 Recent statistics have shown that West Leeds has one of the highest levels of teenage pregnancies in the city. In an attempt to address some of the underlying issues Sexual Health Development Team arranged a networking event on 13<sup>th</sup> January 2011 at Stanningley Rugby Club. This brought together a range of service providers to look at their current services and what could be implemented in the target areas to make a significant impact. Although the main focus of the pilot scheme will be around the Broadleas and Raynviles estates in Inner West, high teenage pregnancy rates in Farnley mean that some of the work will be focused around Swallow Hill and Farnley Park schools and their local communities.
- 3.22 The networking event highlighted the success stories that have occurred along with some potential schemes that could be developed. The result will be the creation of a West Leeds wise action plan that will show the current provision and the projects that

could be developed with both local and city-wide providers. Once the action plan is fully developed it will be made available for Member's information.

- 3.23 Adult Social Care and Parks & Countryside are currently considering options for a 'Changing Places' toilet. Such a facility is for people with profound and multiple learning disabilities as well as other serious impairments such as spinal injuries, muscular dystrophy, multiple sclerosis or an acquired brain injury, often need extra facilities to allow them to use the toilets comfortably. Changing Places toilets are different to standard disabled toilets with extra features and more space to meet these needs.
- 3.24 The Aiming High Funding that supports the delivery of the Changing Places Toilets has been put on hold by central government as a part of the Comprehensive Spending Review. However, Adult Social Care officers are in regular contact with the Aiming High project team who have indicated that at least some of the funding will eventually be released. If the funding does become available, local options will be examined in conjunction with ward Members. These include conversion of the existing toilet block at the entrance to the park and expansion of the current disabled toilet within Pudsey Leisure Centre.
- 3.25 Food access issues on the Cottingley Springs traveler's site are being considered through the Gypsy Traveler Partnership forum. A meeting took place in mid January to consider options and possible solutions will be reported to the next Area Committee.
- 3.26 A separate report is included elsewhere on this agenda updating Members on the transfer of the public health function from the PCT to the Council.

### Thriving Places

- 3.27 A Community Safety update report is attached elsewhere on this agenda and the Community Safety Co-ordinator for West Leeds and Inspector Cawkwell will provide an update to the Area Committee.
- 3.28 Phase 1 of the Lower Wortley Road Improvement Scheme is now complete, with only the artwork for the Bull Ring to be installed once they have been worked up from designs drawn by school children from the local Primary school (Lower Wortley). Work is expected to be in place by the end of February 2011.
- 3.29 The Gambles and Heights LAMP is drawing to a close after two and a half years, in which time vast improvements have been made in the areas of crime and grime on the estates. An exit strategy is being drawn up by Area Management, which will allow the longer term issues such as young people, anti-social behaviour, and Health and Well-being in its widest sense, to be addressed, via the Health and Wellbeing and Young People's sub groups. In addition, representatives of the estates who have been part of the LAMP working group will be equipped with relevant contact details of partner agencies to contact to report any other issues as and when they occur, in order to ensure some sustainability for the work achieved to date.
- 3.30 The November meeting of the Council's Planning Board gave formal approval to a final version of the Farsley Village Design Statement, consequently, the final document is now being printed. The document will be launched in Farsley Library in the near future, with the involvement of local Ward Councillors, and documents will be kept their and with Planning for information etc.

- 3.31 Discussions have taken place with ward Members and the Executive Member for Leisure to re-examine the potential for providing public toilets within the former front entrance to Pudsey Leisure centre. Currently there is no funding identified for this scheme, but the scheme is being developed and costed and funding options are being explored.

#### Harmonious Communities

- 3.32 West North West Area Management team are currently planning their involvement in the 2011 European Year of the Volunteer. It is anticipated that a celebration event such as that held in November 2010 will be held to recognise the contribution of volunteers in West North West Leeds.

### **4.0 Implications for Council Policy and Governance**

#### Member Consultation

- 4.1 Members are consulted on projects and initiatives within their wards. In addition each Leeds Strategic Plan theme has a Member champion to progress work in this area.

### **5.0 Legal and Resource Implications**

- 5.1 In order to meet the Area Committee's functions, funding is available via Well Being budgets and the Community Centres Budget.
- 5.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments mainstream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is only to influence, develop and consult. However, wellbeing funding has resourced some projects here e.g. community engagement, area based regeneration schemes and conservation area reviews.

### **6.0 Conclusions**

- 6.1 The functions and roles of the Area Committee aim to:
- Improve the quality and value for money of Council service delivery
  - Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities
  - To co-ordinate policy and service delivery between the local service providers.

### **7.0 Recommendations**

- 7.1 Outer West Area Committee members are invited to note the contents of the report and to comment on any aspect of the matters raised.

### **Background Papers**

None



## **Outer West Area Committee Forward Plan March 2011**

1. Area Panel Minutes
2. Community Forum Minutes
3. Well-being budget report
4. Area Manager's report
5. Community Centres report
6. Youth Service update

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Originator: Gill Hunter, Inspector  
Richard Cawkwell

Tel: 3367868

## Report of the Director of Environments and Neighbourhoods

### Outer West Area Committee

**Date: 28<sup>th</sup> January 2011**

**Subject: Community Safety Issues, Outer West Leeds**

<p><b>Electoral Wards Affected:</b></p> <p>Calverley &amp; Farsley Farnley &amp; Wortley Pudsey</p> <p style="text-align: center;">Ward Members consulted (referred to in report)</p> <div style="text-align: center;"><input type="checkbox"/></div>	<p><b>Specific Implications For:</b></p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

## Executive Summary

This report provides the opportunity for Gill Hunter and Inspector Richard Cawkwell to provide the Outer West Area Committee with information on crime trends, partnership initiatives and future joint projects between Leeds City Council , and West Yorkshire Police in Outer West.

### 1.0 Purpose Of This Report

This report introduces Inspector Richard Cawkwell from West Yorkshire Police who will give an update on Crime and Community Safety Issues in Outer West Leeds since the previous Area Committee on 17th December 2010.

### 2.0 Background Information

- 2.1 The North West Divisional Community Safety Partnership is responsible for delivering actions to reduce crime and disorder in the West Wedge. It is made up of representatives from key statutory agencies.
- 2.2 Community Safety is one of the priority areas for the Area Committee. Regular reports are received from West Yorkshire Police on key issues and activity in the Outer West Area

### **3.0 Main Issues**

- 3.1 There will be a fresh impetus on vehicle crime and burglary in Pudsey during the start of 2011, in particular theft from motor vehicles in ward 28 centre Pudsey. A pro active approach will be taken where increased disruption of criminals takes place. The capture car will also be used.
- 3.2 Covert work in Pudsey resulted in the arrest of know criminals for theft from motor vehicle. There are a group of young men who are breaking into cars and these are being targeted. Excellent work by PC Laura Hartford who got bolt on ASBOs following conviction of a known nominal and prohibited from association with know nominal's.
- 3.3 During 2011 there will be a focus on theft of metals such as copper /lead from unoccupied houses and other premises. Police Sergeant Steve Williamson is involved in work with the Environmental Action Team to visit scrap metal dealers and ensure that they are complying with rules and regulations on appropriate record keeping and ensuring that they are being vigilant around potential stolen goods. There will be future projects aimed at reducing metal thefts and by targeting known nominal's.
- 3.4 Inspector Cawkwell is heading up the launch of "Faithwatch" in the division which is similar to neighbourhood watch. The aim is to get Faithwatch leaders / representatives to form watch groups to share information about crimes such as metal theft etc and anti social behaviour. A launch is taking place for the evening of Tuesday the 11th January at Headingley where a number of partners will be present and we are hoping for a good turnout from faith groups.
- 3.5 Work in Calverley and Farsley continues following a man from Ravenscliffe, Bradford committing offences in Calverley and Farsley. Excellent work between PC Colin Wight and PC Laura Hartford Anti Social Behaviour link officer resulting in the offender being subject of an Anti Social Behaviour Order prohibiting him from being in Calverley by a defined map.
- 3.6 Operation Champion will be focusing on the on Nutting Grove and Bawn area of Farnley during February and further action days will be planned with the police and partner agencies during 2011.

### **4.0 Tackling Anti Social Behaviour**

- 4.1 Extensive work (again) regarding Anti Social Behaviour on Nutting grove Terrace / Bawns. A spate of small fires linked to ASB has now come to an end. Good work done has been done by PC's Donna Stacey and Rachel Smith with arrests made of perpetrators. The Arson task force have done work in Farnley High School regarding education over fires.
- 4.2 Extensive work regarding a Pudsey resident who is an Anti-Social Behaviour perpetrator taking a partnership approach to dealing with this man, an arrest was made and on going work with housing and negotiations with mental health services, has taken up a lot of staff time.
- 4.3 The dismantling of an enormous cannabis factory in Wortley, the biggest discovered in the year in the entire county. Approx 3,000 mature cannabis plants with a value approaching just short of a million pounds - this was "bagged and tagged" by the Outer West Neighbourhood Police Team and enquiries are ongoing to trace Vietnamese nationals.

## **5.0 Implications For Council Policy And Governance**

- 5.1 Tackling crime and disorder and addressing the fear of crime is a top priority for the citizens of Leeds as evidenced by previous consultation undertaken by Safer Leeds and West Yorkshire Police on a citywide and local level.
- 5.2 The citywide community safety partnership, Safer Leeds, has identified a number of key priority themes for 2008 – 2011 these are:
- Creating safer environments by tackling crime;
  - Improving lives by reducing the harm caused by substance misuse;
  - Supporting victims and reducing the risk of victimisation;
  - Reducing offending and managing offending behaviour;
  - Improving community confidence and public satisfaction;
- 5.3 Locally delivered actions will contribute to these priorities. In addition Operation Champion has been rolled out throughout the city and will be targeting hot spot areas by Police division.

## **6.0 Legal And Resource Implications**

- 6.1 The West Area Management Team includes an officer with specific responsibilities for Community Safety who co-ordinates activity and acts as the link officer with West Yorkshire Police.

## **7.0 Conclusions**

- 7.1 Crime and Community Safety is a priority for the Area Committee, and a representative from West Yorkshire Police, North West Division, attends the Inner West Area Committee meetings to provide a regular update on key issues.

## **8.0 Recommendations**

- 8.1 Members are asked to note the update from West Yorkshire Police

## **Background Papers**

No background papers were used in writing this report.

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Originators: Amanda Jackson  
Jane Maxwell;  
Ken Morton  
Tel: 3950572

**Report of the Director of Children’s Services**

**Report to Area Committees**

**Date: 14<sup>th</sup> January 2011**

**Subject: Children’s Services Performance Report**

**Electoral Wards Affected:**

All Wards

Ward Members consulted (referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function  Delegated Executive Function available for Call In  Delegated Executive Function not available for Call in Details set out in the report

**Executive Summary**

This report supports local elected member engagement with the work of children’s services by providing Area Committees with an update against key data relating to education for the academic year 2009-10; and November 2010 NEET and Not Known data. It also provides details of recent key inspections that have taken place across Children’s Services and provides an update on the development of the new Children and Young People’s Plan (CYPP) 2011-2015.

This report aims to support elected member involvement with children’s services locally by helping to strengthen understanding of some key performance information at a local level. It builds on previous children’s services performance reports presented to Area Committees during 2010. The first of which covered similar themes to those in this report and the second of which covered themes primarily relating to Children and Young People’s Social Care and intervention work. This report provides comparative information for those issues that were reported in the equivalent report during 2010. We will continue to improve the local reporting to build local knowledge and ownership around the agenda. Increasingly, the reporting will be around the CYPP priorities.

## **1.0 Purpose Of This Report**

- 1.1 The purpose of this report is support local elected member engagement with the work of children's services by providing Area Committees with an update of key data relating to education for the academic year 2009-10; and November 2010 NEET and Not Known data. It also provides details of recent key inspections that have taken place across Children's Services and provides an update on the development of the new Children and Young People's Plan 2011-2015.
- 1.2 As we work to transform and improve children's services across Leeds we are keen to identify opportunities to involve members in taking this agenda forward. An important component of this is giving members the data about local issues that enables more targeted and informed responses to challenges and need. Within this content it is important that members get the opportunity to engage in the performance management process and in particular receive the latest information available for the issues outlined above at ward level (where possible). The report builds on previous performance reports and where appropriate provides comparative information for those issues that were reported in the corresponding report during 2010.

## **2.0 Background**

- 2.1 Children's services in Leeds are currently undergoing an important period of change and improvement. Throughout 2010 work at citywide and local level has focused on responding to the priorities set out in the Children's Services improvement Plan, which in turn was in part a response to a Government Improvement Notice. A new Director of Children's Services, Nigel Richardson, joined Leeds in September 2010 and has given further impetus to the improvement and transformation work across the service, which includes a focus on stronger locality working. Elected Members have an important role to play in supporting and contributing to this work, particularly at a local level. This requires a good understanding the local context to enable better targeting of priority areas, particularly in relation to the priorities and ambitions of the new Children and Young People's Plan, which is currently under development (and discussed below).
- 2.2 To support Councillors to undertake this work, a process has been established for Area Committees to receive two performance reports per year. One report for the February/March cycle that focuses on educational attainment, attendance, exclusions, Ofsted judgments and NEET. The second report is produced for the September/October cycle and focuses on Looked After Children (LAC) data, C&YPSC assessment data and CAF data.
- 2.3 Information on the new CYPP for 2011-15 is provided in this report. The new plan is built around delivering against five outcomes and 11 priorities. The new plan will provide a platform to further improve reporting to Area Committees and identify a wider range of valuable locality data to ensure Councillors have the information to more fully understand their neighbourhoods and improve outcomes for children, young people and their families.

## **2.0 Structure of the Report**

- 2.1 The first part of the report provides a brief overview of the education and NEET and Not Known data that is being reported with further detail, including the disaggregated data at Area Committee or Ward level, provided in the appendices listed below:
- Appendix 1 - Ofsted inspection judgments; attainment; absence/ attendance and exclusions data
  - Appendix 1a - NI 108 – Key Stage 4 attainment for Black and minority ethnic groups
  - Appendix 2 - NEET and Not Known data
- 2.2 The second part of the report provides information on key recent inspections that have taken place across Children's Services. It also provides an update on the new Children and Young People Plan for 2011-15 and its outcomes and priorities.



### 3.0 Education Data

3.1 The data relating to **education** included in Appendix 1 covers the following areas:

- **Ofsted Judgements Block A Performance Profile**
- **Attainment** – foundation; primary and secondary
  - **NI 72** - Early Years Foundation Stage to increase achievement for all children age five
  - **NI 76** - Reduction in number of schools where fewer than 55% of pupils achieve level 4 or above in both English and Maths at KS2
  - **NI 73** - Achievement at level 4 or above in both English and Maths at Key Stage 2
  - **NI 75** - The number of pupils achieving 5 or more A\*-C or equivalent including English and maths at KS4 as a percentage of the number of pupils at the end of KS4

\* Please note 08/09 data is also provided for **NI 76** and **NI 75** as these indicators were included in the Jan 2009 -10 report that detailed education attainment results.

- **Absence / Attendance (local data)** – primary attendance and persistent absence; secondary attendance and persistent absence
- **Exclusions (local data)** – permanent and fixed term exclusions (number and rate per 1,000 including academies)

3.2 In addition to the above, an update has also been provided against some key performance indicators included within Improvement Notice which are as follows:

- **NI 78** – Reduction in number of schools where fewer than 30% of pupils achieve 5 or more A\*- C grades at GCSE and equivalent including GCSEs in English and Maths
- **NI 79** - Achievement of a Level 2 qualification by the age of 19
- **NI 102 A)** Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 2
- **NI 102 B)** Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 4

**NI 108** – Key Stage 4 attainment for Black and minority ethnic groups is also included in the Improvement Notice. Detailed information on this indicator can be found in Appendix 1a.

### 4.0 NEET Data

4.1 Data on November figures for NEET and Not Known can be found in Appendix 2. As well as the city wide positions, the data has been disaggregated to ward level.

4.2 Whilst the NEET and Not Known positions are improving, they are still a major challenge for the City which the public and private sector will need to collectively address to ensure young people have improved outcomes and are able to participate and contribute to the communities in which they live.

4.3 There has been improved comparative performance and a positive overall reduction in the annual NEET figures, from 9.6% in 2008-09 to 8.2% in 2009-10. Increasing the levels of young people in employment, education or training is one of the 11 priorities in the new Children and Young People's Plan. We are keen to find strategies that will build on the improvements of the last year, but also recognise that doing so will be particularly challenging given the current economic context. The Connexions Service has seen a reduction in staff numbers, meaning new approaches and partnerships will be needed for children's services as a whole if we are to sustain the recent improvements made on the NEET and particularly the Not Known level. It will also be important to monitor the impact on changing national policy, for example the removal of Education Maintenance Allowance, as this may also make the prioritisation of reducing NEETs and not knowns more challenging. A targetted focus on 'turning the curve' around NEETs will

begin shortly (discussed in the CYP Plan section below) and it is intended that this will help to find the best solutions to the issue within the changing context.

- 4.4 Other developments relating to the NEET agenda include the merger of The Children Leeds Learning Partnership, the 14-19 Strategy Group and the IYSS Board to form the 11-19 (25 for disabled young people) Learning and Support Partnership which met for the first time in September 2010. This Partnership will have clear ownership of the NEET Strategy on a permanent basis. The corporate NEET Improvement Board, which has driven significant improvements since November 2009, has passed all residual elements of the NEET Improvement Plan to this new partnership.

## 5.0 Update on Recent Inspections in Children's Services

- 5.1 Appendix 1 contains an update on the inspection reports published on the Ofsted website as at 31<sup>st</sup> December for **primary schools, secondary schools and sixth forms**. Other recent inspections that have taken place in Children's Services include the **Adoption Service** inspection.

- 5.2 The **Adoption Service** inspection report was published on Monday 11<sup>th</sup> January. The service has been graded as 'good' overall, with some outstanding features. This is considered a significant achievement for the service and for all the partner agencies who support them in delivering such high standard of provision in this very challenging field.

- 5.3 The scores for the different aspects of the inspection are as follows:

Overall grading:	<b>Good</b>
Be Healthy:	Not judged on these inspections
Stay safe:	<b>Good</b>
Enjoy and Achieve	<b>Outstanding</b>
Positive Contribution:	<b>Good</b>
Economic wellbeing:	Not judged on these inspections
Organisation:	<b>Good</b>

- 5.4 The positive comments in the report reflect improvements across the service and this is a very positive indicator for the service and the rest of Children's Services. This follows a positive inspection for the fostering earlier in 2010, when the service received a 'good' rating overall.

- 5.5 Leeds has 13 children's homes, including East Moor Secure Children's Home. All of Leeds' residential provision is judged by Ofsted as satisfactory or good, one home has benefited from a closely supervised management plan to achieve satisfactory and was inspected on 14<sup>th</sup> January 2010, achieving a verbal report of satisfactory, this judgement will be published within 2 weeks.

- 5.6 The **Youth Offending Service** received top marks in its recent inspection report. The findings published on 12<sup>th</sup> January stated the youth offending service in Leeds is performing very well.

- 5.7 Leeds scored well above the national average in all three areas inspected by HM Inspectorate of Probation – safeguarding, risk of harm to others, and reducing the likelihood of re-offending. The report is scored as a percentage of work that the inspectors judged to be of high quality in each category, and the level of improvement needed. The results were as follows:

Safeguarding – 84% (national average is 67%)
Risk of harm to others – 76% (national average is 62%)
Likelihood of re-offending – 83% (national average is 69%)

- 5.8 Inspectors agreed that the service only needed a minimum level of improvement for each category. This is the highest rating available to the inspectors, and equivalent to a grade of '**outstanding**'.

- 5.9 Since Ofsted commenced inspecting **Children's Centres** in September, 5 Children's Centres have been inspected.
- 5.10 **Seacroft Children's Centre** received the highest possible score in every category of the Ofsted report and obtained an '**Outstanding**' judgment. The inspectors highlighted the determination of all staff to secure outstanding outcomes for children and their families, as well as the centre's extremely flexible approach to the delivery of services that ensures the exceptional support provided is correctly targeted to the changing needs of the community, families and children.
- 5.11 The 4 other Children's Centres that have been inspected and the judgments they received are outlined below:

Harehills	Good
Little London	Good
Burley Park	Satisfactory
Richmond	Satisfactory

## 6.0 Children and Young People Plan (CYPP) 2011-15

- 6.1 Although the government has stated its intention that there will no longer be a statutory requirement to have a Children and Young People's Plan, Leeds' Children's Trust Board (CTB) has confirmed its commitment to having a single shared vision for children and young people across the city and a set of priorities to focus joint effort and activity.
- 6.2 The city wide planning framework for Leeds identifies the CTB as the owner of one of five City Priority Plans -The Children and Young People Plan. The other four City Priority Plans are: Safer Leeds; Health and Wellbeing; Sustainable Economy; and Regeneration and Development. Each plan will have a four year timescale commencing April 2011. It is anticipated that the final draft of the refreshed CYPP will be taken to the CTB on March 24<sup>th</sup> and the Children's Services Scrutiny Board on March 17<sup>th</sup>.
- 6.3 The new Children and Young People's Plan is built around a new vision for Leeds to become a child friendly city. The idea of a child friendly city builds on a project developed by Unicef that aims to help cities develop a system of good governance committed to fulfilling children's rights. There is more information on the website [www.childfriendlycities.org](http://www.childfriendlycities.org). This city ambition can be used to engage a wide range of partners, public, private, voluntary and communities more generally in a collective effort to put the child at the heart, make the economic case for investing in the future, and evidence the voice and influence the child.
- 6.4 The five outcomes the CYPP will cover to make sure that children and young people:
- are safe from harm;
  - do well in learning and develop skills for life;
  - choose healthy lifestyles;
  - have fun growing up; and
  - are active citizens who feel they have voice and influence,

will be underpinned with a short, clear set of eleven priorities, including a cross-cutting focus on minimising the effects of poverty on children and families (see Appendix 3 for a breakdown of outcomes; priorities and the delivery lead). They will be delivered by creating a stronger sense of the shared values and behaviours that bind the children's workforce and these will in turn reflect the Council's new corporate values. To do this there will be an increased focus on working in partnership to develop the children's workforce together in a way that helps us realise our ambitions. An 'outcome based accountability' approach will be used to engage those who can make a difference to the priority areas.

- 6.5 Using this approach, in the short term there will be an immediate drive to re-assess current activity around three areas where children's services partners have identified the need to 'turn the curve' as quickly as possible. Workshops to begin this effort by using outcomes based accountability are planned for late January. These will cover three key measures: the number of

looked after children; the number of children and young people not in employment; education or training and the level of school attendance.

- 6.6 Outcomes based accountability is an approach that engages a broad cross section of partners and staff to work out how best to develop practical action plans that deliver against priorities and improve the baseline position (commonly known as the 'turning the curve' methodology) for key measures. It is proposed to use this approach at city and locality level.

## **7.0 Implications for Council Policy and Governance**

- 7.1 The performance data and ongoing activities mentioned in this report will help inform future policy / strategy development as well as the redesign of Children's Services.

## **8.0 Legal and Resource Implications**

- 8.1 There are no legal and resource implications.

## **9.0 Conclusions**

- 9.1 Not applicable as the report is information based.

## **10.0 Recommendations**

- 10.1 Area Committees are requested to note the contents of this report, to inform their role in improving outcomes locally.

## **Background papers**

- Children's Services Performance Report to Area Committees: February/March 2010
- Children's Services Performance Report to Area Committees: September/October 2010
- Children's Services Performance Update Report: Executive Board, 15<sup>th</sup> December.

## Area Committee Performance Reporting - February / March 2010-11 Cycle

Primary Schools - Block A Performance Profile setting judgement - Inspection reports published on Ofsted website as at 31st December 2010.											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
3 - Out. 13 - Gd. 7 - Sat. 0 - Inad.	3 - Out. 13 - Gd. 12 - Sat. 0 - Inad.	4 - Out. 6 - Gd. 6 - Sat. 0 - Inad.	7 - Out. 12 - Gd. 4 - Sat. 0 - Inad.	2 - Out. 11 - Gd. 6 - Sat. 0 - Inad.	7 - Out. 16 - Gd. 5 - Sat. 0 - Inad.	1 - Out. 6 - Gd. 8 - Sat. 0 - Inad.	2 - Out. 10 - Gd. 8 - Sat. 1 - Inad.	3 - Out. 8 - Gd. 10 - Sat. 1 - Inad.	4 - Out. 11 - Gd. 8 - Sat. 1 - Inad.	36 - Out. 106 - Gd. 74 - Sat. 3 - Inad.	N/A
Secondary Schools - Block A Performance Profile setting judgements - Inspection reports published on Ofsted website as at 31st December 2010											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
0 - Out. 2 - Gd. 2 - Sat. 0 - Inad.	1 - Out. 3 - Gd. 1 - Sat. 0 - Inad.	1 - Out. 2 - Gd. 1 - Sat. 0 - Inad.	0 - Out. 2 - Gd. 1 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 1 - Sat. 1 - Inad.	0 - Out. 4 - Gd. 2 - Sat. 0 - Inad.	2 new schools, no current Ofsted reports.	0 - Out. 1 - Gd. 2 - Sat. 1 - Inad.	0 - Out. 1 - Gd. 0 - Sat. 0 - Inad.	1 - Out. 0 - Gd. 4 - Sat. 0 - Inad.	3 - Out. 16 - Gd. 14 - Sat. 2 - Inad.	N/A
Sixth forms (includes SILCs, therefore total can be more than number of secondaries) - Block A Performance Profile setting judgements - Inspection reports published on Ofsted website as at 31st December 2010.											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
0 - Out. 1 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 2 - Gd. 2 - Sat. 0 - Inad.	2 - Out. 1 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 2 - Gd. 1 - Sat. 0 - Inad.	0 - Out. 4 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 0 - Gd. 1 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 2 - Sat. 1 - Inad.	0 - Out. 1 - Gd. 0 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 4 - Sat. 0 - Inad.	2 - Out. 14 - Gd. 18 - Sat. 1 - Inad.	N/A

## Area Committee Performance Reporting - February / March 2010-11 Cycle

Foundation Stage Attainment											
Measure: NI 72 - Early Years Foundation Stage - percentage of children achieving a good level of development											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
34.2	54.4	55.1	68.0	55.1	66.9	45.4	57.4	38.8	57.4	53	56
<p><b>Information about the PI</b>            The Early Years Foundation Stage Profile is a statutory framework for children's learning and development and welfare from birth to the end of the academic year in which they turn 5. It covers six areas of learning: personal, social and emotional development; communication, language and literacy; problem-solving, reasoning and numeracy; knowledge and understanding of the world; physical development and creative development. To achieve a good level of development, children need to achieve 78 or more points and at least 6 points in each of the communication, language and literacy and personal, social and emotional development strands. Good performance is typified by an increase in percentage points.</p> <p><b>Comment on city wide performance</b>            Following a very encouraging 4 percentage points improvement in the percentage of pupils reaching a good level of development (GLD) in 2008-09, outcomes have again risen in 2009-10; this time by 2 percentage points. This continued improvement has been driven by the strong performance observed in the Personal, Social and Emotional Development (PSED) and Communication, Language and Literacy Development (CLLD) strands; which are key to this indicator. National and statistical neighbour performance have improved by a greater amount than in Leeds and the percentage of children achieving a good level of development is now 3 percentage points lower than national and 4 percentage points below statistical neighbours.</p>											

## Area Committee Performance Reporting - February / March 2010-11 Cycle

## Primary Attainment

Measure: NI 73 - Achievement at level 4 or above in both English and Maths at Key Stage 2.

Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
60.0	74.4	73.6	90.6	72.3	86.0	60.1	76.2	60.4	71.0	74	77

## Information about the PI

This indicator measures the number of pupils achieving Level 4 or above in both English and Maths at Key Stage 2 as a percentage of the number of pupils at the end of Key Stage 2 with valid National Curriculum test results in both English and maths. Key Stage 2 is the stage of the National Curriculum between ages 8 and 11 years. This indicator relates to tests taken by pupils at the end of KS2. Local Authority-level results relate to pupils in maintained schools. Good performance is typified by an increase in percentage.

## Comment on city wide performance

In 2009-10 some schools boycotted the test, therefore the figures are for those schools who did the tests. After three years of maintaining performance at 72%, the percentage of pupils achieving level 4 or above in English and maths increased by 2 percentage points, compared to a 1 percentage point increase nationally and in statistical neighbours. Attainment is now 1 percentage point above the national figure. Despite this improvement, the challenging target of 77% has not been achieved.

**Please note:** 2009-10 data is provisional.

## Area Committee Performance Reporting - February / March 2010-11 Cycle

Measure: NI 76 - Reduction in number of primary schools where fewer than 55% of pupils achieve level 4 or above in both English and Maths at Key Stage 2											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
<b>2009-10 Academic Year</b>											
7 (of 22 primary schools)	2 (of 28 primary schools)	4 (of 16 primary schools)	0 (of 23 primary schools)	4 (of 19 primary schools)	0 (of 25 primary schools)	3 (of 15 primary schools)	0 (of 20 primary schools)	4 (of 22 primary schools)	2 (of 23 primary schools)	26 (of 213 primary schools)	15 (of 213 primary schools)
<b>2008-09 Academic Year</b>											
5 (of 23 primary schools)	4 (of 28 primary schools)	4 (of 16 primary schools)	0 (of 18 primary schools)	4 (of 19 primary schools)	0 (of 25 primary schools)	5 (of 15 primary schools)	3 (of 20 primary schools)	8 (of 22 primary schools)	1 (of 23 primary schools)	34 schools (of 209 schools)	11 schools (of 209 schools)
<b>Information about the PI</b>											
This indicator relates to maintained mainstream schools with end of KS2 cohorts with more than 10 pupils where less than 55% are achieving Level 4 or above in both English and maths at the end of KS2. Pupils' attainment is assessed in relation to the National Curriculum and pupils are awarded levels on the National Curriculum scale to reflect their attainment. The data for 2010 is only for schools that undertook the tests at the end of Key Stage 2. Good performance is typified by a fall in the number.											
<b>Comment on city wide performance 2009-10</b>											
Due to some schools boycotting tests in the academic year 2009-10, the number of schools below floor target has been calculated using test data where available and teacher assessment where tests were not undertaken. Provisional data for 2009-10 indicates that the number of schools below the floor target of 55% of pupils achieving level 4 or above in English and maths, has fallen from 34 in 2009 to 26 in 2009-10. This is the lowest ever number of schools below floor target in Leeds. Information from the new government indicates that the floor target for primary schools will change from 55% to 60%. If this proposed floor target was to be applied to the data for 2009-10, there would be 35 primary schools below the proposed new floor target of 60%.											



## Area Committee Performance Reporting - February / March 2010-11 Cycle

Measure: NI 102 A Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 2 (Improvement Notice PI)											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
										26	22.8
<p><b>Information about the PI</b>  This indicator measures the percentage point gap between pupils eligible for free schools meals (FSM) achieving at least Level 4 in English and maths at Key Stage 2 and pupils ineligible for FSM achieving the same outcome. Good performance is typified by a decrease in percentage point gap.</p> <p><b>Comment on city wide performance</b>  Gaps between pupils eligible for free school meals and their peers at are not particularly meaningful at an AC level, therefore only the city wide position has been reported. The gap in the percentage point achieving level 4 or above in English and maths at Key Stage 2 between pupils eligible for free school meals and thier peers is 26 percentage points. There was an improvement in attainment of pupils eligible for free schools meals, but only at the same rate as the improvement for pupils not eligible for free school meals, therefore the gap is the same as in 2008-09. The gap in Leeds is 5 percentage points wider than the national gap.</p> <p><b>Please note:</b> 2009-10 data is provisional.</p>											

## Area Committee Performance Reporting - February / March 2010-11 Cycle

**Secondary Attainment**

Measure: NI 75 Proportion of pupils in schools maintained by the authority achieving five or more GCSEs at grades A\*-C or equivalent, including English and maths.

Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
<b>2009-10 Academic Year</b>											
33.5	53.4	52.3	57.4	49.6	64.8	36.7	42.3	36.6	54.1	50.3	50.6
<b>2008-09 Academic Year</b>											
30.9	51.2	46.4	52.0	41.2	62.1	27.1	41.3	26.0	49.3	45.9	51.6

**Information about the PI**

This indicator covers the number of pupils achieving 5 or more A\*-C GCSEs or equivalent including English and maths at KS4 as a percentage of the number of pupils at the end of KS4. The school element relates to all maintained mainstream schools including Academies. Key Stage 4 (KS4) is the stage of the National Curriculum between the ages of 14 and 16 years. GCSE is the principal means of assessing pupil attainment at the end of compulsory secondary education. Grades A\* to G are classified as passes, grades A\* to C as good passes and grades U and X as fails. Good performance is typified by an increase in percentage points.

**Comment on city wide performance**

There has been strong improvement against the headline national measure of 5 or more GCSEs at grades A\*-C including English and maths, with over half of young people in Leeds now reaching this level. At 50.3% this represents significant improvement, with a 4.4 percentage point improvement from the 2009 result of 45.9%. National results improved by 3.3 percentage points, therefore the gap to national attainment for this indicator has narrowed and performance in Leeds is now 2.8 percentage points lower than national. Despite the significant improvements achieved, the challenging target of 56.9%, set by schools has not been met.

**Please note:**

2009-10 data is provisional and data for South Leeds academy is not included as they did not provide permission for the authority to receive their pupil level Key Stage 4 results.

## Area Committee Performance Reporting - February / March 2010-11 Cycle

Measure: NI 78 Reduction in number of schools where fewer than 30% of pupils achieve 5 or more A\*- C grades at GCSE and equivalent including GCSEs in English and maths. (Improvement Notice PI)

Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
<b>2009-10 Academic Year</b>											
1 (of 4 schools)	0 (of 5 schools)	0 (of 4 schools)	0 (of 3 schools)	0 (of 3 schools)	0 (of 6 schools)	1 of ( 2 schools)	0 (of 4 schools)	1 (of 2 schools)	0 (of 5 schools)	3 (of 38 schools)	1 school

**Information about the PI**

The number of schools in the local authority where the number of pupils achieving 5 or more A\*-C grades or equivalent including English and Maths at KS4 as a percentage of the number of pupils at the end of KS4 is less than 30%. Good performance is typified by a fall in number of schools.

**Comment on city wide performance**

There are three schools in Leeds below the current floor target of 30% or more pupils achieving 5 or more GCSEs at grades A\*-C including English and maths (NI 78). This is compared to four in 2009 (in addition there were 3 schools that closed in 2009 that were below the floor target – South Leeds, West Leeds and Wortley). The three schools remaining below floor target are Primrose (25%), Swallow Hill (24%) and South Leeds Academy (29%). Even though these schools remain below the floor target, Primrose achieved significant improvements in 2010 compared to 2009, Swallow Hill performed better than the combined West Leeds and Wortley results in 2009 and South Leeds Academy performed better than South Leeds High School in 2009.

The recent Education White paper states that the floor target will be raised from 30% achieving 5 or more A\*-C including English and maths to 35%. If this floor target was to be applied to the data for 2009-10, there would be 8 schools below this level.

**Please note:** 2010 data is provisional.

## Area Committee Performance Reporting - February / March 2010-11 Cycle

Measure: NI 102 B Achievement gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 4 (Improvement Notice PI)											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
										33	24.8
<p><b>Information about the PI</b>            The percentage point gap between pupils eligible for FSM achieving 5A*-C grades at GCSE (and equivalent), including GCSE English and Maths, at KS4 and pupils ineligible for FSM achieving the same outcome. Good performance is typified by a decrease in percentage point gap.</p>											
<p><b>Comment on city wide performance</b>            Gaps between pupils eligible for free school meals and their peers at are not particularly meaningful at an AC level, therefore only the city wide position has been reported. 2010 data is provisional. There has historically been a wide gap in attainment in Leeds between pupils eligible for free school meals and those who are not, and the gaps in Leeds are wider than the national gaps. The gaps are wider in Leeds because performance of pupils not eligible for free school meals in Leeds is generally in line with national performance for this group, whereas attainment for pupils eligible for free school meals is below national attainment for this group. In 2010 the gap is 33 percentage points, compared to 35 percentage points in 2009. The provisional national gap for 2010 is 28 percentage points.</p>											

Area Committee Performance Reporting - February / March 2010-11Cycle

Measure: NI 108 Key Stage 4 attainment for Black and minority ethnic groups (Improvement Notice PI)											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
<b>See Appendix 1a for results</b>											

## Area Committee Performance Reporting - February / March 2010-11 Cycle

Absence / Attendance (local data)											
Attendance - Primary											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
<b>2009-10 Academic Year</b>											
92.8	94.9	94.7	95.5	94.1	95.8	94	94.6	93.1	94.9	94.4	
<b>Information about the PI</b>											
This local indicator measures the percentage of possible sessions attended in primary schools in half terms 1-5.											
<b>Comment on city wide performance</b>											
Attendance in primary schools increased marginally in 2009/10 from 94.3% in 2008/09 to 94.4% in 2009/10. This increase is despite the impact of snow days during the severe weather last year, where schools that remained open would have had their attendance impacted on by children who could not get to school. National data is not yet available for half-terms 1-5, but comparative information for half-terms 1-4 indicates that attendance improved more in Leeds than nationally in 2009/10. In half-terms 1-4 attendance in Leeds was 0.4% lower in Leeds than nationally.											

## Area Committee Performance Reporting - February / March 2010-11 Cycle

Persistence Absence - Primary											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
3.6	1.3	1.4	0.9	2.4	0.6	2.2	1.4	3.4	1.5	1.9	
<b>Information about the PI</b> The percentage of primary pupils that are persistent absentees in half-terms 1-5, where a persistent absentee is defined as a pupil missing 64 or more sessions of school (attendance below 80%).											
<b>Comment on city wide performance</b> The percentage of primary pupils that were persistent absentees fell from 2.3% in 2008/09 to 1.9% in 2009/10. This reverses a previous trend of rising persistent absence in primary schools in Leeds. National data is not yet available for half-terms 1-5, but comparative information for half-terms 1-4 indicates that persistent absence in Leeds was 0.7 percentage points higher than national levels of persistent absence for this time period.											

## Area Committee Performance Reporting - February / March 2010-11 Cycle

Attendance - Secondary											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
89.2	92.3	92.7	92.2	90.5	93.2	88.1	92	88	92.2	91.6	93.3
<b>Information about the PI</b> The percentage of possible sessions attended in secondary schools in half terms 1-5											
<b>Comment on city wide performance</b> For half-terms 1-5 attendance in secondary schools has increased marginally from 91.5% in 2008/09 to 91.6% in 2009/10. National data is not yet available for half-terms 1-5, but comparative information for half-terms 1-4 indicates that improvements in Leeds is less than the improvement achieved nationally and in statistical neighbours and therefore the gaps in performance to these comparators has widened. Attendance was 1.6 percentage points below national for half-terms 1-5.											



## Area Committee Performance Reporting - February / March 2010-11 Cycle

Persistence Absence - Secondary											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
2009-10 Academic Year											
12	5.7	4.9	6.3	8.8	4	13.4	7	14.5	6.7	7.4	6.3
<b>Information about the PI</b> The percentage of secondary pupils that are persistent absentees in half-terms 1-5, where a persistent absentee is defined as a pupil missing 64 or more sessions of school (attendance below 80%)											
<b>Comment on city wide performance</b> Persistent absence in secondary schools has fallen from 8.1% in 2008/09 to 7.4% in 2009/10, this continues a trend of reducing persistent absence. National data is not yet available for half-terms 1-5, but comparative information for half-terms 1-4 indicates that reductions in persistent absence were in line with reductions achieved nationally. Persistent absence for half-terms 1-4 was 2.9 percentage points higher in Leeds than nationally.											

## Area Committee Performance Reporting - February / March 2010-11 Cycle

Exclusions (local data) - Primary and Secondary											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
<b>2009-10 Academic Year</b>											
<b>Primary Exclusions - The rate of fixed term exclusion per 1000 pupils (numbers in brackets are number of exclusions).</b>											
9.6 (74)	5.0 (40)	9.5 (54)	5.9 (28)	8.2 (33)	1.2 (8)	(3.9 (16)	3.8 (24)	5.7 (38)	(5.4 (42)	5.8 (357) all pupils 46.6	all pupils 45.0
<b>Secondary Exclusions - The rate of fixed term exclusion per 1000 pupils (numbers in brackets are number of exclusions).</b>											
210.5 (528) - excludes David Young Academy	18.0 (117)	71.5 (343)	73.0 (277)	68.0 (220)	92.8 (724)	145.0 (386)	152.1 (649)	21.9 (23) - excludes South Leeds academy	116.2 (855)	93.7 (4122) all pupils 46.6	all pupils 45.0
<b>Information about the PI</b>											
The target and the all pupils city-wide result include exclusions from SILCs, as well as primary and secondary schools.											
<b>Comment on city wide performance</b>											
The rate of fixed term exclusions has reduced marginally in 2009/10, with the rate of fixed term exclusion increasing slightly in secondary schools and falling slightly in primary schools. The number of exclusions from primary schools fell from 392 in 2008/09 to 357 in 2009/10.											

## NI 108 - Key Stage 4 attainment for Black and minority ethnic groups

Ethnic Origin	2010 cohort size	Percentage Point Difference	
		Academic Year 2008-09	Academic Year 2009-10
White British	6511	1.2	1.6
White Irish	27	7.4	23.8
White Gypsy, Roma and Traveller of Irish heritage	24	-39.7	-46.1
White - Any other white background	98	-7.3	-6.4
Mixed - Black Caribbean and White	145	-12.6	-13.7
Mixed - Asian and White	60	2.4	9.7
Mixed - Any other mixed background	89	-1.2	-7.6
Black African	188	-6.8	-7.2
Mixed - Black African and White	24	-14.7	-8.6
Black Caribbean	93	-18.9	-13.7
Black - Any other Black background	49	-27.2	-7.4
Asian - Indian	125	15.9	8.9
Asian - Pakistani	338	-10.7	-6.2
Asian - Bangladeshi	59	-17.1	-6.2
Asian - Any other Asian background	98	-5.5	-6.4
Chinese	32	6.7	9.1
Any other ethnic background	46	0	6.2

**Information about the PI**

This indicator measures the percentage point gap between pupils in each ethnic group and all pupils, in achieving 5 A\*-C grades at GCSE (and equivalent), including GCSE English and maths. The rationale behind this measure is to narrow the gap in achievement between children in low attaining minority ethnic groups and their peers by improving the performance of these groups at Key Stage 4. Good performance is typified by a decrease in percentage point gap, equating to a reduction in the percentage point gap for the mean of each group.

**Comment on performance**

Disaggregating the data for this measure to an AC level would mean that the cohort sizes would be too small and the data would be meaningless. As such, only the city wide figure has been reported for each ethnic group. Attainment for all pupils improved by 5 percentage points for 5 A\*-C including English and maths. Attainment improved for all ethnic groups except Indian, other white heritage, other Mixed heritage and Travellers of Irish heritage. As with 5 A\*-C, several of the ethnic groups with historically lower levels of attainment increased by more than the Leeds average, including Bangladeshi (up 15 percentage points), Other Pakistani heritage (12 percentage points), Black Caribbean (10 percentage points), Other Black heritage (24 percentage points), and Mixed Black African and White (10 percentage points). White Eastern European pupils saw an increase of 22 percentage points, despite only small improvements in their 5 A\*-C attainment, indicating that their success in English and maths has improved significantly.

The performance for Indian pupils is still above the Leeds average for 5 A\*-C including English and maths, but is below national levels of attainment for Indian pupils. Attainment for Bangladeshi pupils is still below the Leeds average, but the gap has narrowed to 6 percentage points, and attainment is still below the national level.

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### **November 2010 Figures**

All figures contained in this report come from the Connexions database. The cohort of young people to whom Connexions Leeds provides a service is:

- young people in education or training in Leeds
- young people in employment who are resident in Leeds
- young people not in education, employment or training (NEET) who are resident in Leeds
- young people in youth custody in Leeds (Eastmoor Secure Children's Home and HMPYOI Wetherby)

All the figures in this dataset are for young people age 16-18. This does not include young people age 16 in statutory education. Year 11 leavers are not included in the count until the September after they complete Year 11.

**Headline figures for November 2010 are:-**

**Adjusted NEET: 8.4% (1900 young people)**

**Not Known: 5.3% (1225 young people)**

The adjusted NEET figure takes account of the number of young people whose status is Not Known. A formula is applied to work out how many young people whose status is Not Known are likely to be NEET. This is added to the NEET figure to give the adjusted NEET figure.

Young people are classed as Not Known if they have not had contact with the Connexions service within a certain period, how regular the contact needs to be depends on whether the young person is NEET or EET. The Not Known figure, therefore, includes young people who may be in contact with other services but whose record has not been updated on the Connexions database.

The level of NEET this year is similar to last year, when a significant reduction was achieved, maintaining the level of NEET whilst reducing the level of Not Known has been an achievement over the last year. Work is required to bring the number of young people NEET down further.

The level of Not Known in Leeds has fallen in the past month (down from 11.9% in October) and is the lowest level for November that has ever been achieved in Leeds. Reductions in Not Known have brought figures in to line with statistical neighbours.

### **Ward Data**

It should be noted that these figures will not include young people who are in education or training in Leeds and not resident in Leeds, those young people are included in the headline figures for the authority.

If a young person's address is unknown it is recorded as the Connexions Centre. This means the large number of young people in the city centre does not reflect the number of young people who actually live in the city centre.

Errors in the recording of postcode on the Connexions database mean there are a number of young people who can not be matched to a ward or a super output area. For this reason these figures should be viewed as indicative.

Ward	Ward Wedge	NEET		Not Known		Total number of young people
		Count	%	Count	%	
Burmantofts and Richmond	East	109	14.06%	50	6.45%	775
Crossgates and Whinmoor	East	61	8.18%	23	3.08%	746
Garforth and Swillington	East	20	2.90%	9	1.30%	690
Gipton and Harehills	East	119	11.06%	78	7.25%	1076
Killingbeck and Seacroft	East	115	11.76%	60	6.13%	978
Kippax and Methley	East	32	5.44%	18	3.06%	588
Temple Newsam	East	56	6.81%	37	4.50%	822
<b>East Total</b>		<b>512</b>	<b>9.02%</b>	<b>275</b>	<b>4.85%</b>	<b>5675</b>
Alwoodley	North East	21	3.61%	17	2.92%	582
Chapel Allerton	North East	79	9.91%	40	5.02%	797
Harewood	North East	11	3.34%	12	3.65%	329
Moortown	North East	21	3.28%	18	2.81%	641
Roundhay	North East	44	5.98%	20	2.72%	736
Wetherby	North East	9	2.96%	10	3.29%	304
<b>NE Total</b>		<b>185</b>	<b>5.46%</b>	<b>117</b>	<b>3.45%</b>	<b>3389</b>
Adel and Wharfedale	North West	15	2.98%	21	4.17%	503
Guiseley and Rawdon	North West	21	3.28%	19	2.97%	640
Headingley	North West	7	6.54%	4	3.74%	107
Horsforth	North West	13	2.08%	20	3.20%	625
Hyde Park and Woodhouse	North West	28	7.41%	19	5.03%	378
Kirkstall	North West	44	8.00%	38	6.91%	550
Otley and Yeadon	North West	29	4.25%	39	5.71%	683
Weetwood	North West	38	6.65%	24	4.20%	571
<b>NW Total</b>		<b>195</b>	<b>4.81%</b>	<b>184</b>	<b>4.54%</b>	<b>4057</b>
Ardsley and Robin Hood	South	37	6.01%	22	3.57%	616
Beeston and Holbeck	South	96	12.52%	49	6.39%	767
City and Hunslet	South	94	9.84%	196	20.52%	955
Middleton Park	South	116	12.16%	54	5.66%	954
Morley North	South	30	5.08%	26	4.40%	591
Morley South	South	51	8.70%	28	4.78%	586
Rothwell	South	35	6.41%	25	4.58%	546
<b>South Total</b>		<b>459</b>	<b>9.15%</b>	<b>400</b>	<b>7.98%</b>	<b>5015</b>
Armley	West	104	12.79%	48	5.90%	813
Bramley and Stanningley	West	89	11.73%	60	7.91%	759
Calverley and Farsley	West	23	4.03%	23	4.03%	571
Farnley and Wortley	West	73	8.35%	50	5.72%	874
Pudsey	West	29	4.73%	36	5.87%	613
<b>West Total</b>		<b>318</b>	<b>8.76%</b>	<b>217</b>	<b>5.98%</b>	<b>3630</b>

**Draft Children and Young People’s Plan (CYPP) for 2011-2015**

<b>Five outcomes for Children and young people in Leeds:</b>	We will major on 11 <b>priorities</b> to deliver these outcomes:	<b>LCC Delivery Lead</b> (CTB partner sponsors to be confirmed)
Are safe from harm	1.help children to live in safe and supportive families 2.ensure that the most vulnerable are protected	1. Jackie Wilson 2. Jackie Wilson
Do well in learning and have the skills for life	3.support children to be ready for learning 4.improve behaviour, attendance and achievement 5.increase the levels of young people in employment, education or training 6.improve support where there are additional health needs	3. Sally Threlfall 4. Dirk Gilleard 5. Dirk Gilleard 6. Sally Threlfall
Choose healthy lifestyles	7.encourage activity and healthy eating 8.promote sexual health	7. Dirk Gilleard 8. Sarah Sinclair
Have fun growing up	9.provide play, leisure, culture and sporting opportunities	9. Sally Threlfall
Are active citizens who feel they have voice and influence	10.reduce youth crime and anti-social behaviour 11.increase participation, voice and influence	10. Jim Hopkinson 11. Sally Threlfall

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Originator: Dayle Lynch

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## Report of the Director of Environment & Neighbourhoods

### Outer West Area Committee

Date: 28<sup>th</sup> January 2011

### Subject: Delegation of Environmental Services

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#### Electoral Wards Affected:

All

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

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## Executive Summary

It is proposed to delegate a range of environmental services to Area Committees from June/July 2011.

The delegation will be supported by a new service delivery structure, via three Environmental Locality Teams, which will be recruited prior to the delegation being formally adopted.

In order to achieve a strong and positive basis to the delegation, a programme of Member and officer workshops and consultations will be delivered, ensuring a common understanding of the delegation exists and that roles and responsibilities within the new ways of working are clearly defined. Work to deliver this programme has already started, and will continue to be delivered until commencement of the delegation.

A Service Level Agreement per Area Committee will be developed, in consultation with Area Chairs and Members, forming the basis for service delivery during the first year of the delegation.

## **1.0 Purpose of this Report**

- 1.1 The purpose of this report is to provide the Area Committee with an update on progress towards achieving delegation of certain environmental services from the next municipal year (June 2011).
- 1.2 The report also presents proposals for the involvement of Members throughout this preparatory stage.

## **2.0 Background Information**

- 2.1 On 6<sup>th</sup> August 2010, Area Chairs proposed that a range of environmental services be delegated to Area Committees. A briefing note on proposals was presented to Area Chairs on the 8<sup>th</sup> October, where a report was requested for submission to the October/November round of Area Committees.
- 2.2 Area Chairs received a further report at their 3<sup>rd</sup> December 2010 meeting, which provided a general update on progress, plus proposals for a programme of Member involvement in developing the delegation.
- 2.3 The scope of the delegation includes the following services:
- Mechanical street cleansing;
  - Manual street cleansing (litter picking);
  - Litter bin emptying;
  - Flytipping removal & enforcement;
  - Leaf clearing;
  - Dog controls (strays, fouling);
  - Highways enforcement;
  - Graffiti enforcement work
  - Domestic and commercial waste storage & transportation control;
  - Overhanging vegetation control; and
  - Litter control (FPNs, flier controls etc.)
- 2.4 Refuse and recycling collection services and city-centre street cleansing activities are excluded from the scope of the delegation.
- 2.5 The delegation of services will be controlled, monitored and reviewed through a Service Level Agreement (SLA). There will be one SLA per Area Committee, which will take account of events and occurrences distinct to each locality.

## **3.0 Progress update**

- 3.1 A project team has been established to drive the development of the delegation, working in partnership with Members and officers.
- 3.2 A programme of work has been developed with a view to approval for the delegations being sought from Executive Board in March 2011. If approved, the SLAs will be developed and approval sought at the first Area Committee meetings of the 2011/12 municipal year, in June and July.

### 3.3 Existing Services

Information relating to the existing level of services included within the scope of the proposed delegation have been collated and mapped on an Area Committee basis. This information was presented to Members at a series of workshops from 10<sup>th</sup> -13<sup>th</sup> January 2011. At those workshops, Members considered current service levels in their ward and gave views on local priorities relevant to the service areas proposed for delegation.

### 3.4 Delivery Team Structure

It is proposed that three Environmental Locality Teams will be created, one working to each 'wedge' of the city (West/ North West, East / North East and South). Each team will include officers who deliver all the services listed at 2.3. Appendix 1 shows how the proposed delegation will work, through working to Service Level Agreements.

The exact structure of the teams has yet to be finalised and will evolve as part of the wider restructuring process currently taking place within the Environment & Neighbourhoods directorate. Whilst the Locality Managers will be selected in February 2011, the full internal recruitment to the final structure will be by May 2011, for the teams to be in place prior to the delegation being in place from June/July.

### 3.5 Officer Involvement

Briefing sessions have been held with officers from Area Management, the Health & Environmental Action Service and Streetscene services to ensure good awareness of the proposed delegation and what it may mean for them. Further workshop sessions are scheduled with officers over the next few months, some of which may be run jointly with Members.

### 3.6 Member Involvement

A programme of workshops and meetings has been developed to allow Members the opportunity to be involved in the preparation for the delegation, including the development of Service Level Agreements. Attached at appendix 2 is the proposed programme.

Phase 1 of the programme has already been delivered. A session was held for Members of the Outer West Area Committee on Thursday 13<sup>th</sup> January to discuss the general principles of delegating services, the perceived challenges and opportunities and how these might best be overcome. In summary, some of the comments and outcomes from the Outer West Area Committee session were:

- West North West wedge has four Area Committees, others have just three therefore resource split needs to be equitable;
- Be careful local knowledge is not lost when staff restructure takes place;
- Want environmental issues on all land to be responded to in the same way, regardless of ownership;
- Some gaps in service provision which need filling;
- Areas which may be receiving more service than is needed;
- Cross boundary working with Bradford needs to be included in the SLA;
- A number of flytipping hotspots identified for priority action; and
- Concern that current mapped service levels are not what is actually being delivered.

Phase 2 of the programme will take place in February and March, with the Service Level Agreement for each Area Committee being developed in more detail, including area-specific information on local occurrences and events.

Phase 3 will take place after May and will involve the finalisation of SLAs, prior to seeking formal approval by each Area Committee in June/July.

#### **4.0 Implications for Council Policy and Governance**

- 4.1 The delegation will contribute towards the realisation of the Council's Strategic Plan aim of achieving a '*cleaner, greener and more attractive city through effective environmental management*'.
- 4.2 The implications on governance arrangements are currently being explored by the Corporate Governance Unit, to ensure the delegation of services is properly approved and that decisions are made in accordance with the Council's constitution.

#### **5.0 Legal and Resource Implications**

- 5.1 At this time, no legal implications have been identified, although work is underway to ensure that in delegating services, the Council continues to meet its statutory and legal obligations to the residents of Leeds.
- 5.2 The delegation of services will not in itself result in any additional resource requirement.

#### **6.0 Budget Implications**

- 6.1 The resource allocations to Area Committee are still to be worked up at this stage. The information provided by Members at the workshops held in mid January will be used to start this aspect of the work in earnest. The stages of development of the SLA, at appendix 2, show the continuing dialogue with Members where views on resource requirements can be shared and debated.

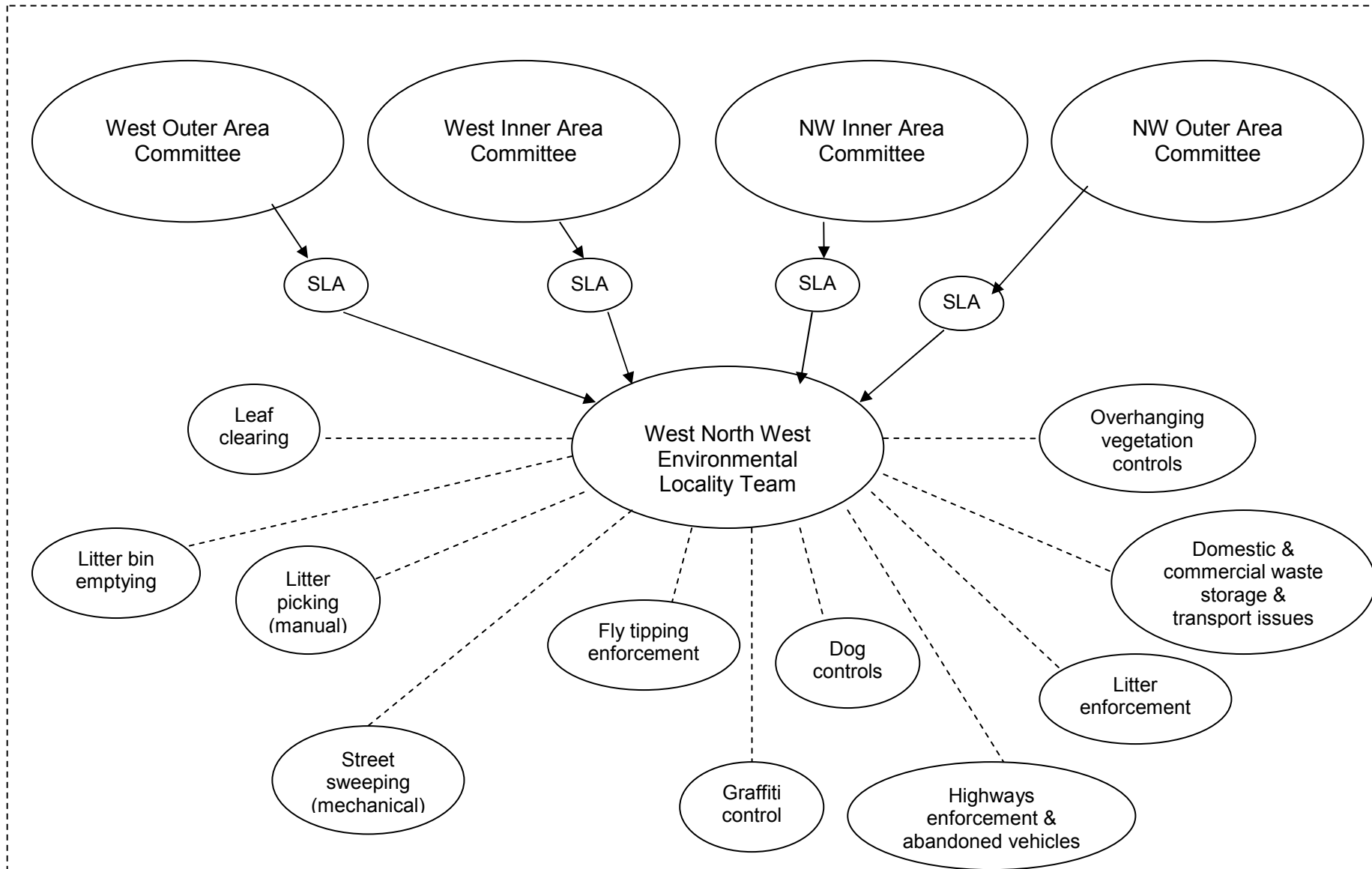
#### **7.0 Conclusion**

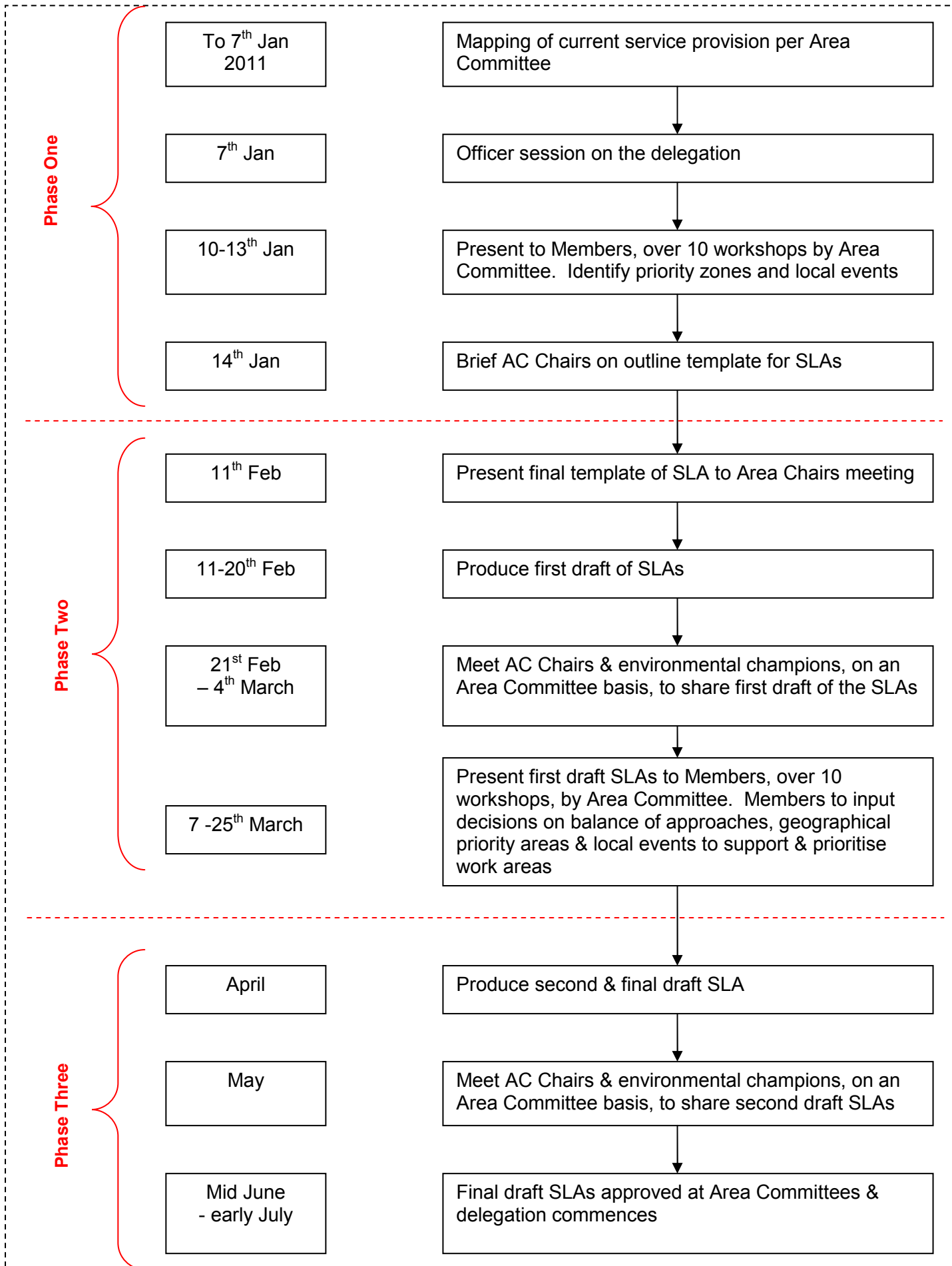
- 7.1 Considerable planning and preparatory work has taken place to set firm foundations for the delegation of environmental services to commence from June 2011.
- 7.2 It is hoped that through active involvement in the development of Service Level Agreements, Members' concerns over the delegation will be positively addressed.
- 7.3 Members will receive regular communications on progress towards achieving delegation of environmental services via Area Committees, briefings and workshop sessions.

#### **8.0 Recommendations**

- 8.1 The Area Committee is asked to note the contents of the report, specifically the programme of Member involvement, and to agree to a further progress report being submitted to the next meeting.

# Delegation of Environmental Services





## Report of the Health & Wellbeing Improvement Manager – West North West

### West (Outer) Area Committee

Date: 28<sup>th</sup> January 2011

Subject: Transition of health improvement function to local government

<p><b>Electoral Wards Affected:</b></p> <p>All</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

### Executive Summary

Following political changes at a national level, further guidance and papers were issued in 2010 that recommend abolishing Primary Care Trusts and moving accountability for the delivery of health improvement to Local Authorities. This will be lead by jointly appointed Directors of Public Health. Dr Ian Cameron took up this position in Leeds in November 2010.

#### 1.0 Purpose of This Report

1.1 This paper outlines the significant changes taking place locally following the publishing of recent government white paper and guidance which highlights implications for the work of the local Health and Wellbeing area partnerships.

#### 2.0 Background Information

2.1 Michael Marmot published his review paper ‘fair society, health lives’ in 2009 with a focus on reducing health inequalities through addressing wider social determinants of health. He put together six policy objectives as outlined that have been built on by the government in their subsequent white papers – details of which are outlined below.

2.2 Reducing health inequalities will require action on six policy objectives:

- Give every child the best start in life;
- Enable all children young people and adults to maximise their capabilities and have control over their lives;
- Create fair employment and good work for all;
- Ensure healthy standard of living for all;

- Create and develop healthy and sustainable places and communities;
- Strengthen the role and impact of ill health prevention.

2.3 He also stated to deliver these policy objectives would require action by central and local government, the NHS, the third and private sectors and community groups. National policies will not work without effective local delivery systems focused on health equity in all policies. Effective local delivery requires effective participatory decision-making at local level. This can only happen by empowering individuals and local communities.

### 3.0 **Equity and Excellence: Liberating the NHS The Governments White Paper for the future of the NHS (July 2010)**

3.1 The NHS White Paper, *Equity and excellence: Liberating the NHS*, sets out the Government's long-term vision for the future of the NHS. The vision builds on the core values and principles of the NHS - a comprehensive service, available to all, free at the point of use, based on need, not ability to pay. It sets out how we will:

- put patients at the heart of everything the NHS does;
- focus on continuously improving those things that really matter to patients – the outcome of their healthcare;
- empower and liberate clinicians to innovate, with the freedom to focus on improving healthcare services.

Some of those changes may include:

- strengthening public and patient involvement through a new Health Watch;
- improving integrated working between health and social care;
- strengthening partnership arrangements through the development of a statutory health and wellbeing board - the role of which may include some functions currently offered by our scrutiny board and will develop the role of elected members in health and wellbeing;
- moving health improvement functions to the local authority with ring fenced funds;
- joint appointment of a Director of Public Health within the local authority;
- closure of Primary Care Trusts by 2013;
- development of GP commissioning consortia.

3.2 In Leeds, Dr Ian Cameron has been appointed as Joint Director of Public Health for Leeds City Council and NHS Leeds. He started in his role on 1st November 2010. Our local partnerships for health and wellbeing have had GP involvement, through practice based commissioning groups, since they started meeting in October 2009 and they will continue to develop this. They also have councillor involvement through the elected member health champions. Healthy Leeds Partnership is facilitating the process to make our partnership arrangements statutory so that it will make health and wellbeing even more of an important priority for everyone in the city.

3.3 **Public Health White Paper *Healthy Lives, Healthy people*** published in 2010 reinforced much of what was outlined in the July white paper summarised as follows:

#### **What the White Paper says...about the role of local government in public health**

- Local government will be given responsibility, backed by a ring-fenced budget, for improving people's health and tackling health inequalities.
- Existing functions in local government that contribute to public health will continue to be funded through the local government grant.



- Moving public health functions to local government will enable joint approaches to be taken with other areas of their work such as housing, the environment, transport, planning, children's services, social care, environmental health and leisure.
- Local government will have substantial freedoms, under the 'general power of competence' to decide what action is needed to tackle local public health needs.
- These freedoms will mean local government can involve new partners to take innovative approaches, for example, contracting for services with a wider range of providers across the public, private and voluntary sectors or grant-funding local communities to take ownership of some preventative activities.

### **What the White Paper says...about funding for public health**

- A separate consultation document will be published shortly after the White Paper on the details of the proposed scope, funding and commissioning responsibilities for Public Health England.
- The new system will be funded by a new public health budget, which will be separated within the overall Department of Health budget.
- Public Health England will allocate ring-fenced budgets, weighted for inequalities, to upper tier and unitary authorities in local government. This budget will fund both improving population health and non-discretionary services such as open access sexual health services and certain immunisations. As a ring-fenced grant, this budget will carry limited conditions about how it is to be used.
- A new health premium will be used to reward progress made on public health outcomes locally, taking into account health inequalities.
- Shadow allocations will be made to Local Authorities for 2012-13, to allow for planning before the allocations go live in 2013-14.

### **What the White Paper says...about commissioning public health services**

More detail will be set out in the consultation document. However, there will be three principal routes for Public Health England funding services:

- Granting the public health ring-fenced budget to local government
- Asking the NHS Commissioning Board to commission services on its behalf, such as screening services and the relevant elements of the GP contract
- Commissioning or providing services directly, for example, national purchasing of vaccines, national communication campaigns or health protection functions.

These are not exclusive – for example, there may be an option of asking GP consortia to commission on behalf of Public Health England. It is proposed Public Health England should be responsible for funding and ensuring the provision of services including drugs treatment, sexual health, immunisation, health protection, alcohol prevention services, emergency preparedness, obesity, nutrition, health checks, screening, child health promotion services, including school nursing and health visiting, and some elements of the GP contract including immunisation, contraception and dental public health.

### **3.4 Key Timescales:**

- April 2011 – Shadow Health and Wellbeing Boards in place.
- Summer 2011 – White paper long term care and adult social care funding.
- By April 2012 – Joint Directors of Public Health – GP Commissioning Consortia in place, shadow budgets allocated. All NHS provider services achieve Foundation status.
- By April 2013. GP commissioning consortia fully operational – final steps to disestablish Primary Care Trusts.

#### **4.0 Implications For Council Policy and Governance**

**4.1** The work of the health and wellbeing partnership corresponds with the recently published White Paper published by the Department of Health "Equity and Excellence: Liberating the NHS" and the move towards localism. There is a greater emphasis on delivering services around local needs, especially for those that have the greatest health and wellbeing inequalities. There will be a new public health function in the council and there is a challenge to ensure that health becomes everyone's business.

#### **5.0 Legal and Resource Implications**

5.1 None.

#### **6.0 Recommendations**

6.1 Members note changes taking place as a result of recent national policy drivers and implications for local authorities.

#### **7.0 Background Papers**

7.1 None.



Originator: Sheila Fletcher

3950689

**Report of the Deputy Director - Strategic Commissioning  
Adult Social Care**

**Meeting: Outer West Area Committee**

**Date: 28<sup>th</sup> January 2011**

**Subject: Future Options for Long term Residential and Day Care for Older People**

<p><b>Electoral Wards Affected:</b></p> <p>Calverley &amp; Farsley Farnley &amp; Wortley Pudsey</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

**EXECUTIVE SUMMARY**

This report presents the Area Committee with information relating to future options for long term residential and day care services for older people.

At its meeting on 15<sup>th</sup> December, the Council's Executive Board agreed a set of criteria for considering the most suitable options for each of its residential homes and day-care centres for older people. It also agreed to begin public consultation on these proposed options.

The Executive Board report is appended and forms the basis of this report. (Appendix 1).

This report outlines the consultation and engagement process aimed at seeking the wider views of stakeholders and specifically of those people currently living in residential care homes, day care centre users, their carers and the staff who provide care and support.

Members of the Area Committee are asked to consider the information set out in this report and make a response as part of the consultation process agreed by Executive Board.

## **Purpose of This Report**

1. This report presents the area committee with information relating to the future options for long term residential and day care services for older people. It outlines the consultation process to progress and implement the recommendations of the Executive Board agreed on 15<sup>th</sup> December 2010. The Executive Board report is appended and forms the basis of this report.
2. Members of the Outer West Area Committee are invited to suggest specific local issues that will help plan for the future needs of older people and make a response as part of the consultation process agreed by Executive Board.

## **Background Information**

3. In relation to the future of older people's residential care, these matters were the subject of an inquiry conducted by Adult Social Care Scrutiny Board in October and November 2010. The inquiry accepted that people's expectations about residential care accommodation have increased and that the current provision is not sustainable in the long term due to the cost of bringing this up to the necessary standards. The inquiry also informed the development of a set of options in relation to residential care homes, approved by Executive Board on 15<sup>th</sup> December.
4. The ambitions of the improvement programme developed by the council to embrace and implement the spirit and vision of "Putting People First" were reinforced by the outcome and recommendations of the 2008 Independence, Wellbeing & Choice Inspection of Adult Social Services. The Inspector concluded that there was an immediate need to 'extend the range and choice of services by reconfiguring and modernising traditional buildings based services'. In July 2008, Executive Board agreed a strategy for reshaping older people's day services to provide greater opportunities for them to receive more personalised services with an enhanced range and quality of community based activities. At the same time, proposals were being made to strengthen the position of Neighbourhood Networks to be the primary response to engage older citizens in social, community and well-being initiatives with a more specialised role for Local Authority provision.
5. Building on these proposals, future options for older people's day care have been considered alongside residential care provision and form the basis of the proposed options and consultation agreed by the Executive Board on 15<sup>th</sup> December.
6. The following residential homes and day centres in the outer west area are affected by the proposed options for change.
  - Musgrave Court - Residential Home
  - Richmond House - Residential Home
  - Radcliffe Lane – Day Care Centre

## **Consultation and Timescales**

7. The Executive Board report appended outlines a series of options and a set of criteria for considering the most suitable option for each of its residential care homes and day care centres, (paragraphs 4.14 – 4.15 and 4.2.6). Members of the Outer West Area Committee are invited to comment and give their views on the criteria for determining the most appropriate option for each facility, outlined in the Executive Board report appended, particularly in terms of any specific local factors.

8. The Executive Board report also describes a consultation programme on these options, (paragraph 6). At the meeting of the Area Committee Chairs on 3<sup>rd</sup> December, Members considered and commented on the proposed structure and approach of the consultation programme proposed as part of the duties of the local authority to seek the wider views of stakeholders and specifically of those people currently living in residential care homes.

### **Consultation with residents, day care users and relatives**

9. For existing residents of residential care homes, day care centre users, their families and carers the consultation will;
  - seek their views about the actual process and formula for deciding the options for the future running of their residential care home and day centre. This will help identify any gaps and ensure that those affected understand what is being talked about, why the changes are being made and consider how this will affect them as an individual.
  - determine the impact of the proposals on individuals and how we might reduce this and ensure that the needs of individuals are adequately assessed in making any plans.
10. A letter and consultation pack containing a fact sheet and explanation of the criteria for determining the option for each individual home was sent to residents, day care centre users and their relatives on 10<sup>th</sup> January 2011. Staff have been fully briefed to be able to assist them understand, consider and take-in the information. The aim will be to ensure that residents, day care centre users and their relatives understand the criteria for considering the most suitable option for their residential care home and day care centre.
11. Officers in Adult Social Care (ASC) are currently assessing the option for each individual home and day care centre according to the criteria agreed by Executive Board. It is anticipated that this analysis will be complete in February 2011 at which point further consultation materials, bespoke to each residential home and day care centre, will be circulated to all residents. It is proposed that further consultation will then take place on the specific option. Questions will be put to residents and day care users using a questionnaire, available in a range of formats. They will be offered a one to one interview and individual advocates will be appointed for those residents and day care centre users that do not have a relative or friend to support them or speak on their behalf. The main focus of this will be to capture people's responses to the proposed changes and determine the impact on individuals and how this might be reduced as plans are developed. This consultation will compliment the individual needs assessments that will be carried out by appropriately qualified officers in Adult Social Care.
12. In order to provide an opportunity for the area committee to comment on the proposed options for individual centres referred to in paragraph 6 and relevant neighbouring facilities, it is suggested that a further report outlining these individual options is brought to the Outer West Area Committee at its meeting in March 2011.

## Wider Consultation

13. Delivering the proposed changes also requires consultation and engagement at a more general level with stakeholder and interest groups and the wider general public who may have expectations about the future of older peoples care services. At its meeting in November 2010, Executive Board approved a phased, city-wide public consultation on the impact of the Comprehensive Spending Review announced by the Government in October. This provided an opportunity to present a comprehensive and holistic view of all council services and their future delivery. Initially a corporate approach, the aim of the first phase of the consultation was to make residents of Leeds aware of the financial challenges facing the city and the need to make difficult choices and decisions on service provision. Officers in ASC were involved in the design of this consultation, contributing to a series of questions available to the public on the council's consultation portal 'Talking Point' from mid-November to 31<sup>st</sup> December 2010. It is suggested that the findings from this consultation could serve to provide a mandate from the citizens of Leeds to generally review ASC services, including the future of older people's long-term residential services.
  
14. Phase two of the overall consultation on the spending challenge, beginning in January 2011, will be a directorate specific approach. For ASC, this provides an opportunity to consult closely with stakeholders on the future of adult social care services. In addition, specific consultation and engagement will take place on changes to individual services and initiatives. These are outlined below. It is proposed to coordinate these various strands of consultation in order to make best use of resources, avoid duplication and "consultation fatigue" among our stakeholders.
  - Spending Challenge
  - Future options for residential and day care services
  - Charging of non- residential services
  - Promotion of community based services and personal budgets/ self directed support
  
15. There are a number of existing service user and carer forums and reference groups across the various disability, older people and ethnic groups. Also infrastructure organisations that hold regular meetings with their members. The membership of many of these groups is duplicated, with the same people representing the interests of older people across a broad range of themes. Leeds Older People's Forum has a membership of over 120 voluntary sector organisations working with older people across Leeds, including Neighbourhood Network Schemes. The forum supports its members and ensures that the voluntary sector is involved in planning, developing and managing services for older people. Although the following list is not exhaustive, these are some of the groups invited to take part in the consultation. Members of the Outer West Area Committee are invited to suggest any local groups who may not be represented on the list of groups below.
  - Learning Disability Reference Group - LDRP
  - Mental Health Watch
  - Older People's Reference Group - OPRG
  - The Alliance of Service Experts -
  - The Independent Disability Council - IDC
  - The Equality Hubs
  - Leeds VOICE
  - Volition
  - Leeds Older People's Forum

- Neighbourhood Networks
  - Leeds LINK
  - Leeds Involving People
  - Leeds Older People's Forum
16. It is proposed to hold a series of consultation market place style events for members of these groups and forums. The aim will be to capture their views on the future of adult social care services. In terms of the specific consultation on future options for residential and day care, officers will have a stall providing a wide- range of information and the opportunity for stakeholders to comment.
17. In addition to these events, there are a number of ways in which the wider general public and other interest groups will be able to have their say. An information pack providing background information, a fact sheet and questionnaire will be available online and hard copies will be available on request. The questionnaire can be filled in manually and posted or can be done online on the council's consultation portal, 'Talking Point' at [www.leeds.gov.uk](http://www.leeds.gov.uk)

### **Implications for Council Policy and Governance**

18. The options presented in the report developed for the existing Local Authority provided facilities, endorsed by the Executive Board, will be the subject of a formal and comprehensive programme of consultation and engagement as set out in the previous passage.
19. Colleagues in NHS Leeds who commission 30 of the current bedbase are also key stakeholders and in the development of shared plans for the development of more integrated health and care services in the City it is clear that they will wish to identify what scope exists within the emerging strategic plan for further joint work within these facilities. Discussions so far have indicated a positive desire for more extensive partnership reflecting the good work that has been undertaken in recent years within these facilities and recognising potential economic benefits for both parties which are currently being examined in much greater detail.

### **Legal And Resource Implications**

20. In discharging its responsibilities under the Human Rights Act, the Authority is required to undertake a comprehensive formal programme of consultation in relation to the options set out previously in this report. In addition, the Authority is committed to ensure that the care and support needs of any older person affected by the options set out in this report are adequately assessed as an integral part of this process with appropriate advocacy available in support of identifying high quality alternatives where it is agreed this is the most appropriate option.

### **Equality Considerations**

21. An equality impact assessment is being prepared against all the equality characteristics as laid down by legislation. It will form part of the consultation process and will be reviewed as plans develop.

## **Recommendations**

22. Members of the Area Committee are asked to:
- Note and consider the report appended
  - Comment on the criteria for determining the most appropriate option for each facility outlined in the Executive Board report appended, particularly in terms of any specific local factors
  - Suggest any local voluntary organisations working with older people in the outer west area as outlined in paragraph 15
  - Suggest specific local issues that will help plan for the future needs of older people
  - Consider any response they wish to make as a part of the consultation

## **Background Papers**

- Independence, Wellbeing and Choice Inspection of Adult Social Care, Executive Board, July 2008
- Adult Social Care Scrutiny Board, October and November 2010
- Government Spending Review 2010, Executive Board, November 2010





Originator:	Dennis Holmes
Tel:	2474959

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## Report of the Director of Adult Social Services

### Executive Board

Date: 15 December 2010

Subject: Future Options for Long Term Residential and Day Care for Older People.

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#### Electoral Wards Affected:

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Eligible for Call In

Not Eligible for Call In

(Details contained in the report)



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### EXECUTIVE SUMMARY

This report sets out the Council's vision for the future of residential care and daytime support for older people in Leeds. It takes as its central principle people's increasing expectations of choice, quality and control over the care they receive.

The report describes the Council's existing residential and day care service and considers the city's future requirements for these services in the light of

- the changing demographic profile of older people in the city
- people's wish to remain at home for as long as possible
- new services that are being developed as alternatives to residential and day care
- new services aimed at preventing premature entry into residential and day care
- new services being developed in the independent sector
- the 'Putting People First' and personalisation agenda
- the increasing number of surplus places in the Council's residential homes and day centres
- the current and future economic climate and the capital requirements of a high quality service

The report goes on to set out options for the future of the Authority's residential and day care estate and a consultation process by which service users, residents, carers, staff, stakeholders and the general public will be engaged in drawing up firm proposals for presentation to a future meeting of Executive Board.

Executive Board is recommended to support the need to take action to address the issues set out in para 3.1 to 3.3.3 of the report; endorse the options for change set out in para 4.1.4 to 4.2.8 of the

report; endorses proposals to use Richmond House as an intermediate care facility as set out in paras 4.1.6 to 4.1.8; approve the establishment of an Advisory Board consisting of representatives from all provider and stakeholder groups as described in para 4.2.7; give approval for the consultation as described in para 6.1 to 6.16 of the report; and receive further recommendations for each individual unit or facility following the outcome of the consultation at a future meeting of Executive Board.

## **1 PURPOSE OF THIS REPORT**

- 1.1 The purpose of this report is to present Executive Board with information that will allow an informed consideration of recommendations for the future provision of residential and day care in Leeds.
- 1.2 The information presented in this report highlights the urgent need to bring forward strategic options that maximise opportunities to develop more person-centred services, whilst ensuring the needs of people currently using existing services continue to be met safely and appropriately. If the Council is to shape the future of the service over the next decade, it is essential to begin the transition from the residential and day care model currently provided to one that delivers bespoke services in the older person's home as far as possible and in residential settings when needs become complex.

## **2 BACKGROUND INFORMATION**

- 2.1 Previous reports to Executive Board have highlighted the Council's vision to shape more flexible services which offer care and support in or close to people's own homes and communities. At the meeting of 3 November 2010, Executive Board approved proposals to establish a city-wide reablement service aimed at preventing premature entry into residential care. At the meeting of 21 July 2010, Executive Board endorsed the introduction of Personal budgets and self-directed care for people increasingly wishing to arrange their own care and support packages to help them remain independently at home.
- 2.2 These reports and policies should be seen in the context of national legislation and guidance, including *Independence, Wellbeing and Choice* (DH Green Paper, 2005); *Putting People First*, the vision and commitment to the transformation of adult social care (DH 2007); and *Shaping the Future of Care Together* (DH Green Paper, 2009).
- 2.3 The national picture is one of the present and future generations of older people increasingly requiring their support and housing to be provided separately, with support delivered in their own homes, tailored to individual needs with the ability to increase or reduce as required. People have increasing expectations of support at home for longer and increasing expectations of choice, quality and control over the care they receive.
- 2.4 The future role of local authorities will be to support people with the highest and most complex needs and ensure people with low to moderate needs are able to gain access to services that will help them remain independent. In the light of the emerging vision of *Putting People First*, the further role of local authorities will be to oversee development of an independent-sector care and support market that provides its customers with a wide variety of choices for flexible services.
- 2.5 An Independence, Wellbeing and Choice inspection of Adult Social Care in Leeds was carried out by the then Commission for Social Care Inspection in 2008. Its report and recommendations highlighted tensions between the requirements to provide increasingly personalised care through personal budgets, while at the same time maintaining a large stock of directly provided, buildings-based services.

- 2.6 As a result, on 22 July 2009, Executive Board approved measures to address partially an over capacity in day care places and to close or reduce four day services in the city
- 2.7 This report therefore describes further proposals to re-shape the city's current day and residential care arrangements to meet changing expectations and ensure better outcomes for people within available resources.

### **3 MAIN ISSUES**

#### **3.1 Demography**

The number of people in Leeds aged over 65 is projected to grow from its current base of 110,500 by 8% in 2015 and by 33% in 2029. The increase in the number of people over 85 is expected to be more rapid, growing by 11% in 2014 and by 70% in 2029.

- 3.1.2 A significant increase in the number of people over the age of 85 will mean that more people will experience dementia and this will need to be reflected in care services offered by the city.
- 3.1.3 This demographic change will lead to a widening gap between the existing supply of the kinds of care currently on offer and the demand for them. There is therefore a significant opportunity to remodel the balance of care towards more support and care at home and away from more institutional, buildings-based care.

#### **3.2 Residential care**

##### **3.2.1 The Council's residential homes**

There are 19 Council-run residential care homes in Leeds, representing 628 out of a total residential care bed-base of 2214 across the city. The majority of the Council's units provide a combination of standard residential care and residential respite care. A smaller number of units offer specialist care which includes dementia care, care for physically frail older people and intermediate care provided under contract to NHS Leeds. Seven units offer day care facilities on the same site.

- 3.2.2 Most of the Council's residential homes were built in the 1960s and are in need of refurbishment to bring them up to modern standards, including capital investment at all units to ensure compliance with fire regulations. In 2010 this additional investment is anticipated to be £1.32 million. A cumulative cost of around £3.9 million over five years and £6 million over 10 years can be expected.
- 3.2.3 The expectations of people entering long term residential care are that their physical surroundings should at least match those they have enjoyed previously. Regulatory requirements for new facilities are for all rooms to have en-suite toilet and wash basin although the majority are now built with bathrooms that include showers. To bring Council-owned facilities up to this standard would require considerable additional investment. Given the relatively small scale of most of the units, any form of modernisation within the current structures would reduce the number of rooms overall, adversely affecting financial viability.

##### **3.2.4 Independently provided residential homes**

In the last three years 1000 new bed spaces have been opened by the city's independent care providers in newly-built facilities. Each of the new homes has been built to a specification which includes en-suite rooms and enhanced care technology. It is common for these new homes to offer facilities such as IT suites, hair salons, cafes etc.

- 3.2.5 The rooms and additional facilities offered in these new, purpose-built establishments clearly influence the choice of home being exercised by potential residents and their families, generally at the expense of less well-specified establishments and generally at no greater cost.

### 3.2.6 Demand for long term residential care

Whilst there are periodic fluctuations, year on year trends show that fewer people are being placed in this type of accommodation. An analysis produced for the Council by the Cordis Organisation has highlighted a significantly falling demand for residential care (a 19% reduction between 2002 and 2008). Their report notes the specific impact of the increased availability of extra care housing in accelerating the fall in demand for residential care. It should be noted that an additional 120 units of extra care housing will become available by the end of the 2010/11 financial year and a further 300 units are proposed as part of the Council's bid for Round 6 PFI credits. The projected requirement for residential care beds will therefore fall into sharper decline.

3.2.7 In 2007/08, Leeds publicly funded 24 people over the age of 65 for every 1000 people in that age group (a total of 2066 people). If present trends continue (driven by the further development of alternative housing options and more intensive forms of health and social care in the home) this rate could fall to as low as 5 per 1000 in 2029. This projection suggests that as little as one-third of the current residential care beds being used or provided by Adult Social Care would be needed in 20 years time.

3.2.8 Although direct comparisons are problematic (chiefly due to the allocation of overheads), the assessed unit cost of Council-provided residential care is more expensive than can be purchased in the independent sector by between £50 and £150 per week. According to the Care Quality Commission's assessment of the quality of care provided, no material difference in quality can be discerned, although each home clearly has its own unique features. This cannot fail to impact on demand for Council-provided residential accommodation.

3.2.9 The residential care model will be less attractive to people who are currently in their mid 60s, who will expect their support to be delivered in their own homes when they require it.

### 3.2.10 Benchmarking

National benchmarking by the Department of Health (DH) indicates that local authorities should aim to spend no more than 40% of their available budget on residential care for older people and should aim to reduce this year on year. According to the DH view, Leeds is over-provided at approximately 55% of committed expenditure.

## 3.3 **Day care**

### 3.3.1 The Council's day centres

Sixteen day centres for older people are operated by the Council within the city, typically operating from 10.00am to 3.30pm. Three of the centres provide services for people experiencing dementia and seven are linked to a residential care home.

### 3.3.2 Demand for day care services

Policy guidance issued in 2009 (*Shaping the Future of Care Together*) encourages local authorities to develop strategies which stimulate development of high quality services that treat people with dignity and maximise choice and control through the use of personal budgets and self-directed support. This means that people are increasingly sourcing their support outside of the traditional day care setting. At the same time, councils were encouraged to invest in prevention, early intervention, reablement and providing intensive care and support for those with high level, complex needs.

3.3.3 As a result, day care services for older people in Leeds become increasingly under-used, as public expectations, changing patterns and the take-up of personal budgets have an impact on day centre occupancy. The current occupancy of the 16 Council-run day centres ranges between 39% and 62%, suggesting that they are not sustainable in the future and not

attractive to new customers of the service. In spite of approval given by Executive Board in July 2010 to reduce the number of day care places throughout the city, occupancy levels continue to decline.

## 4 CONCLUSIONS

### 4.1 Residential care

4.1.1 During the past 10 years, the Council's stock of residential care facilities for older people had been reduced by the opportunistic development of extra care housing, using sites vacated by former residential homes.

4.1.2 This program has taken five establishments out of commission over the decade, concluding most recently with the redevelopment of the Hemingway House site. However, savings which may have been made by down-sizing the stock of directly provided units have been cancelled out by the additional investment needed to meet CQC and Fire Authority standards.

4.1.3 The 'doing nothing' option is not, therefore, realistic. Doing nothing would lead to the closure of units through lack of investment to maintain current facilities even to minimum standards. People needing residential care are increasingly more likely to be attracted to the modern, independent facilities on offer than those offered by the Council. This will continue to drive up the number of vacant places in Council homes and increase the unit cost of a Council-provided placement. Acting alone, the Council will not be able to afford to upgrade any of its units to an expected or desired standard.

#### 4.1.4 Options for change: residential care

Two options for change are presented for each unit, following consideration of a number of factors, including:

- the current profile of residents living in the home, their needs, levels of dependency and risks associated with their care and those of their carers;
- the current profile of the staff team, skill mix and length of service;
- the wishes of staff in relation to the recent offer of early leaver initiatives;
- the strategic 'fit' of the unit in the future vision for adult social care in the city;
- the current profile of bed use: specialist, generic, permanent, transitional;
- the current use of the facility under agreement with partners;
- the availability of appropriate alternative facilities nearby;
- the trend in levels of unoccupied places;
- the unit cost of placements in the facility;
- the material condition of the building;
- the capital and revenue requirements over the next five years to maintain the facility to basic standards;
- the capital and revenue requirements to upgrade the facility to approach compliance with the 2002 minimum standards;
- the impact of other Council initiatives in the local community.

Option 1 – Recommission: The facility is suitable overall, with no or minimal structural alteration. It will be used as a specialist care facility in line with the vision for future adult social care provision. This option lends itself to opportunities to integrate health and social care services in the city, particularly for intermediate care services for physically frail older people and those experiencing dementia.

Option 2 – Decommission: The facility has significant limitations overall to continue with its current use. Under this option, there are four sub-options:

#### 2a Gradual decommission

If no nearby facility exists where residents could be offered alternative accommodation, then the decommission would be phased over a period of years

- 2b Decommission phased with introducing a new provision  
If an alternative facility is under construction or planned nearby (eg independent sector care home or extra care housing) which will better meet the future use of older people in the locality, the decommission would be phased to accommodate construction or completion
- 2c Decommission into existing provision  
If appropriate alternative accommodation is available nearby, then residents would be offered opportunities to move there. The decommission would be planned to coincide with the residents' move.
- 2d Sale as a going concern  
Although a building may be limited overall in its future use by the Council, it may be of interest to third-sector or independent providers, subject to appropriate guarantees preserving benefit to Leeds people and the Council.

- 4.1.5 In relation to Option 2 above, consideration will be given to the potential for
- the facility to become a 'community hub', supporting services such as community support, early intervention, reablement and outreach
  - expressions of interest from third and independent sector care home developers in new facilities on the site, so as to offer high quality, modern facilities to future generations
  - the future availability of extra care housing on or near to sites made available through this process
  - where none of the above is achievable, the reinvestment of any capital receipt gained from the sale of the building / land is used to achieve service improvement

- 4.1.6 Richmond House  
A consultation conducted earlier this year over the proposed use of the Richmond House site for extra care housing confirmed a wish to retain it. Given the unusually high specification of the building and the range of opportunities on offer there, discussions with NHS Leeds have concluded that Richmond House offers an opportunity to continue with an increased number of intermediate care beds to prepare for the coming winter. In the mean time, any future model for intermediate care will be reviewed. This would see the deployment of NHS Leeds staff alongside Adult Social Care staff, with the centre's role being aimed at diverting older people away from hospital and / or long term care. Richmond House has no permanent residents and currently offers eight intermediate care beds partly funded by NHS Leeds and 12 respite beds.

- 4.1.7 Financial modelling has shown that, under a shared funding arrangement, the intermediate care model can be accommodated in the short term. Using this facility to test the success or otherwise of the model will give valuable insight into the extent to which this option could be developed.

- 4.1.8 Recent discussions have shown that NHS Leeds colleagues are keen to pursue the intermediate care option at Richmond House over the next few months. As a result, some people currently receiving respite care at this site will need to be offered appropriate alternatives to allow Richmond House to be used as an intermediate care centre.

- 4.1.9 Fairview  
At Fairview, a consultation conducted earlier this year did not support a proposal to use the site for extra care housing. Fairview will therefore continue in its current role and be subject to review under options 1 and 2 above, together with the Council's other residential care homes.

- 4.1.10 IEWS OF SCRUTINY  
An inquiry by the Council's Adult Social Care Scrutiny Board conducted in October and November 2010 accepted that people's expectations around the choice, quality and control

over their residential accommodation have increased significantly and that a position of 'no change' in the provision of Council-run residential care is not an option. The relevant section of the Scrutiny Board's report reads as follows and the full recommendations can be found at Appendix 1:

- 4.1.11 *Observations, Conclusions and Recommendations*  
The Scrutiny Board is clear that that the current arrangements for public sector residential care are not sustainable in the long term, particularly in the light of the significant budget reductions announced in the comprehensive spending review.
- 4.1.12 Therefore the Board has concluded that the 'do nothing option' is not an option but rather a need to review future provision and consider all alternative options.
- 4.1.13 *Consideration of options*  
The Board has considered what options could be pursued in relation to each of the current 19 residential homes for older people.
- 4.1.14 **Recommendation 1**  
**It is the view of the Board that the range of options as presented by officers are appropriate models that can be tested for each establishment and would recommend that the Executive Board supports these options.**
- 4.1.15 *Consideration of Criteria*  
The Board considered the criteria to be used when considering which option best suited each individual establishment.
- 4.1.16 **Recommendation 2**  
**It is the view of the Board that the criteria presented provides a sound framework for considering the most suitable option for an establishment and should be adopted by Executive Board. In addition the Board recommends that Care Quality Commission ratings are included within these criteria. The Board also recommends that inclusion issues are incorporated when looking at the impact on communities where facilities are located.**
- 4.1.17 *Consultation*  
The Board considered the proposed consultation methodology and structure.
- 4.1.18 **Recommendation 3**  
**The Board recommends the Executive Board agree the consultation methodology and structure and that it determines the consultation timetable appropriate having regard to statutory obligations.**
- The Board also recommends that the consultation includes; ad hoc community groups specific to a local area, neighbourhood networks and advocacy groups.**
- 4.1.19 **Recommendation 4**  
**The Board recommends that the Executive Board agree the use of a template based on the consultation questionnaire used by Kent County Council, subject to the reorganising of the questions.**
- 4.1.20 *Other observations made by the Scrutiny Board*  
The Scrutiny Board made the following observations which may be of interest to Executive Board;
- Independent sector homes generally had more modern facilities and required less updating and were therefore able to provide a cheaper unit cost for services.

- The acknowledgment that as any phased decommissioning programme is implemented the unit cost of providing residual local authority provision will rise.
- The current pay differential between independent and voluntary sector employed carers and those employed by the local authority could be more justifiable by the local authority providing more specialised services in collaboration with NHS colleagues
- The overall reduction of people needing permanent residential care was due in part to the success of the Local Authority policy of developing a range of alternative care packages that had allowed people to remain in their own homes longer and other housing options such as sheltered and extra care housing.

## 4.2 Day care

- 4.2.1 Policy direction and local demographic information suggest that services for older people in the future should be directed to those who have complex needs and require specialist services, for example around dementia. Meanwhile, people with low to moderate needs are increasingly directed toward locally provided services in the community and the Council's universal services.
- 4.2.2 Three opportunities arise for partnerships to develop in relation to the future use of existing day care centres.
- 4.2.3 *Partnership with Health services:* Opportunities arise for developing community based services for dementia care, and support and reablement in partnership with NHS Leeds and the Leeds Partnership (mental health) Foundation Trust. Future models of service would allow us to meet the need of people who are most vulnerable and direct resource appropriately. The current model of care cannot be sustained in the longer term and this is an opportunity to reshape the present service to ensure Leeds is able to provide a more specialist service in the short and medium term.
- 4.2.4 *Partnership with other Council services:* Work done earlier this year to develop an outline business case for the proposed Holt Park 'Wellbeing Centre' confirmed the capacity of different Council directorates to work together in partnership to produce a vision for a universal preventive support service for older people. This vision continues to apply to existing Council facilities as well as the proposed new development.
- 4.2.5 *Partnership with the voluntary sector:* In partnership with the voluntary sector, discussions are under way with local community organisations over Holbeck and Bramley Lawn centres, which closed earlier this year. The outcome of these discussions may present a model for the maintenance of community based services for older people.
- 4.2.6 Options for change: day care  
Options for change are presented for each unit, following consideration of a number of factors, including
- the current profile of people using the centre, their needs, levels of dependency and risks associated with their care and those of their carers;
  - the current profile of the staff team, skill mix and length of service;
  - the wishes of staff in relation to the recent offer of early leaver initiatives;
  - the strategic 'fit' of the unit in the future vision for adult social care in the city;
  - the current profile of use: specialist, generic;
  - the current use of the facility under agreement with partners;
  - the availability of appropriate alternative facilities nearby;
  - the trend in levels of unoccupied places;
  - the unit cost of placements in the facility;
  - the material condition of the building;



- the capital and revenue requirements over the next five years to maintain the facility to basic standards;
- the capital and revenue requirements to upgrade the facility to approach compliance with minimum standards
- the impact on other Council initiatives in the local community.

Option 1a - Recommission: the facility is suitable overall, with no or minimal structural alteration required to be used as a specialist day care facility in line with the future vision for adult social care. This option lends itself to extending integration opportunities with NHS organisations in the city, particularly with regard to intermediate care interventions for physically frail older people and those experiencing dementia, or in relation to the needs of carers.

Option 2a – Decommission as day centre; recommission for alternative use: the facility is suitable overall, with no or minimal structural alteration required, to be put to an alternative use either by local authority or health services needing local bases.

Option 2b – Decommission: the facility has significant limitations overall to continue with its current use and no opportunity exists for use by local authority or health staff.

Under options 2a and 2b, there are four conditions:

2a & b (i) While the facility is unsuitable, all those currently using the centre and their carers would be offered alternative services designed to better meet their needs. The decommission of the centre would be phased over time to ensure this process is completed safely

2a & b (ii) Expressions of interest would be sought from local voluntary organisations in developing their services from buildings decommissioned through this process

2a & b (iii) Officers will work closely with colleagues in Environments and Neighbourhoods and with registered social landlords to ensure the future availability of extra care housing on or near sites made available through this process

2a & b (iv) Where neither 2 (ii) nor 2 (iii) is achievable, any capital receipt from the sale of a building or land will be reinvested in meeting social care objectives.

4.2.7 Implications of a reduced day service estate mean that the views of a wider constituency need to be canvassed with regard to the role which could be played by the independent, voluntary, community or faith sector, alongside the wider Council in providing day opportunities for older people and their carers. To that end, the Director of Adult Social Services proposes the establishment of an Advisory Board consisting of representatives from all provider and stakeholder groups. The purpose of the Board would be to inform the development of different delivery models as alternatives to the services provided from the facilities under review.

4.2.8 Any revisions to the extent of the existing estate would also need to address the transport requirements, particularly in relation to routes and costs.

## **5 LEGAL AND RESOURCE IMPLICATIONS**

### **5.1 Residential care**

The current annual budget for the Council's in-house residential care establishments amounts to £20.2 million, including direct costs (staffing, running costs), corporate charges

(including HR, ICT, legal and property management) and departmental overheads (senior management, support, training and safeguarding).

- 5.1.1 It is estimated that a total of £7.5 million of essential work is needed for building condition and fire prevention works over the next 20 years and a further £28.7 million over ten years to provide ensuite facilities and improvements to communal areas approaching those on offer at the new-build independent care homes.
- 5.1.2 The current unit cost of a directly-provided residential care place is £543 per week (this is based on 95% occupancy). If the current trend in declining occupancy continues, this would rise to £600 per week by the end of 2010/11 (every 5% fall in occupancy would add £37 per bed per week). If the decline in occupancy rates were to be arrested, then the need to invest in essential works would still bring the unit cost to £573 per week. The provision of ensuite and other improvements would bring the unit costs to £800 per week.
- 5.1.3 The current cost for independent sector residential care is £420 per week; and for independent sector EMI residential care, the current cost is £474 per week.
- 5.1.4 A detailed analysis of the cost of residential care can be found at Appendix 2.

## 5.2 Day care

The current annual budget for the Council's day care establishments amounts to £6.5 million including direct costs (staffing, running costs, transport and private hire), corporate charges (including HR, ICT, legal and property management) and departmental overheads (senior management, support, training and safeguarding).

- 5.2.1 Demand for day centre places is falling. At the end of the last financial year, attendance was at 55%. The average of 60% attendance in the current financial year shows the decline in attendance was not arrested by the closure of three day centres in March and April 2010.
- 5.2.2 Day care is now running alongside other services that are aimed at supporting the wellbeing of older people that are more current and up to date with the needs of the individual and the personalisation agenda. Duplication is therefore a concern in addition to falling attendance figures, which lead to rising unit costs.
- 5.2.3 A detailed analysis of the cost of day care can be found at Appendix 2.

## 5.3 National policy

- 5.3.1 The recent DH agenda for social care, *A Vision for Adult Social Care: capable communities and active citizens*, published after the 2010 Comprehensive Spending Review highlights how the proportion of social care budgets spent on long term residential care varies dramatically across the country. Some of this variation may reflect local preferences however, the DH says that some people are being placed in residential care because there are few alternatives to meet their needs in the community, or because people are discharged from hospital without a suitable care plan.
- 5.3.2 The *Vision* goes on to say that supported housing and extra care housing offer flexible levels of support in a community setting and can provide better outcomes at lower costs for people and their carers than traditional high-cost residential and nursing care. Better use of existing community-based services, for example step-down, reablement or home improvement and adaptations can also reduce demand for residential and nursing care. The government expects councils to look closely at how they can reduce the proportion of spending on residential care through such improvements to their community-based provision.

## 6 PROPOSED CONSULTATION

6.1 The November 2010 meeting of Executive Board approved a city-wide public consultation following the publication of the Comprehensive Spending Review.

6.2 Adult Social Care has been closely engaged in developing the structure and content of the consultation, which sets out the following vision.

6.3 “In adult social care, we are developing services which are focused on protecting older and disabled people and which give them more of a choice in how they receive help. We call it ‘personalisation’.

“We’re also working much more closely with the NHS and we’ve recently appointed a joint director of public health to work across both our organisations.

“Some of our income is from payments people make towards the cost of services they receive. What they contribute depends on their ability to pay. One option might be for us to increase charges for people who can afford to pay more.

“It is likely that we will review what community based services we offer, such as residential care centres

“We want to:

- help people stay in their homes for as long as possible
- offer more specialised services for people with the greatest needs
- offer better support for people who need help after an accident or illness, to try and keep them out of hospital or residential care
- look at opportunities where some adult social care services may be delivered by other organisations, such as the NHS, voluntary or private sectors.”

6.4 The consultation goes on to seek the public’s views in the future provision of Adult Social Care services as follows.

6.5 “*Question 5:* Thinking about what you’ve just read, please rate how important you think the following are:

- give people more choice in the social care services they get
- raise the charges for services for people who can afford to pay more
- review, perhaps close and replace some adult social care services or facilities where they are underused or outdated
- help people stay in their own homes for as long as possible
- ask other organisations, such as the NHS to deliver some services for us”

6.6 A companion report will be submitted to this (15 December 2010) meeting of Executive Board with specific recommendations for the removal of subsidies for some elements of adult social care services.

6.7 Whilst not being directly specific to the matters addressed in this report, the responses provided will give a general context alongside which a formal consultation process will take place in relation to residential care and a similarly structured consultation in relation to day services.

6.8 It is proposed that more detailed formal consultation will also take place (outline details of which are set out from paragraph 5.9 onward), to determine the impact of the options on individuals and to identify how these will be mitigated as plans are developed. It is essential to ensure that this formal consultation embraces not only what is being proposed,

but also the rationale behind the proposals; to that end people will be provided with the fullest information.

6.9 It is intended that the consultation will be a two way process and that the aim should be to secure ongoing engagement at every stage of the process. Involvement in the proposed consultation will be offered to current service users, families and carers, the general public, staff and all relevant partner organisations. The scope of the proposed consultation will be on the future of each residential and day care unit, highlighting an option or options for addressing the issues. It is proposed that this should begin following endorsement of these proposals by the Executive Board, beginning in January 2011 and be completed within three months. The findings from the consultation, recommendations on the option for each unit and the detailed implementation plan will be reported to a meeting of the Executive Board in summer 2011.

#### 6.10 **Consultation methodology and structure**

A comprehensive suite of information will explain the way in which factors for consideration before proposing changes set out at paras 4.2.3 and 4.3.6 above have been applied in generating the option or options for each unit.

#### 6.11 Who will we consult with?

- Service users families and carers
- Staff
- Elected members
- Community groups
- Partnership organisations
- Trade unions
- The general public

#### 6.12 How?

We will undertake the consultation by

- One to one interviews with all residents, relatives and carers as well as people who use respite services
- Ward Member briefings
- Attendance at Area Committees
- Providing questionnaires or all stakeholders, including online
- Producing fact sheets setting out options and how these have been arrived at
- Effective feedback arrangements
- Meetings and events with community groups with a particular interest in older people and the issues being consulted upon
- Meetings and events with trades unions, specifically in relation to the options being consulted on
- Group Q&A sessions for people who use services and all interested parties
- Documentation that gives background information about each unit and options available
- Staff meetings
- Meetings with key partner organisations, particularly NHS partners
- Newsletters and web-based information
- A media campaign

6.13 Formal advocacy and will be provided for service users when required and as requested. All options will be subject to a formal equality impact assessment.

#### 6.14 When will we consult?

*Phase 1 – the corporate consultation*

It is proposed that the general consultation, to be conducted by the Chief Executive's office (paras 5.4 to 5.6 above) will begin in November 2010.

*Phase 2 – the consultation on residential and day care*

The more specific consultation, to be conducted by Adult Social Care (paras 5.7 to 5.12 above) will begin in January 2011 and be completed by April 2011.

- 6.15 Feedback from the consultation will be reviewed and the responses recorded and circulated to those involved in the consultation process.
- 6.16 The responses collected during the consultation and the outcome of the equality impact assessment will be used to draw up recommendations for future residential and day care services, to be considered by a future meeting of Executive Board. The recommendations will include detailed proposals on implementation.

## **7 RECOMMENDATIONS**

- 7.1 That Executive Board endorses proposals to use Richmond House as an intermediate care facility as set out in paras 4.1.6 to 4.1.8, together with the need to make alternative arrangements for people requiring respite care and who would expect to receive that care at Richmond House.
- 7.2 That Executive Board supports the need to take action to address the issues set out in para 3.1 to 3.3.3 above.
- 7.3 That Executive Board endorses the options for change set out in paras 4.1.4 to 4.2.8 above.
- 7.4 That Executive Board approves the establishment of an Advisory Board consisting of representatives from all provider and stakeholder groups as described in para 4.2.7.
- 7.5 That Executive Board gives approval for a public consultation as described in paras 6.1 to 6.16 above.
- 7.6 That Executive Board requests further recommendations to be brought to a future meeting, following the outcome of the public consultation.

## **DOCUMENTS REFERRED TO IN THIS REPORT**

*Independence, Wellbeing and Choice*, Department of Health, Green Paper, 2005.

*Putting People First, the vision and commitment to the transformation of adult social care*, Department of Health, 2007.

*Independence, Wellbeing and Choice Inspection of Adult Social Care Services: Leeds*, Commission for Social Care Inspection, 2008.

*Shaping the Future of Care Together*, Department of Health, 2009.

*From day centres to day services: response to the consultation on day services*, Leeds City Council, Executive Board, November 2009.

*A Vision for Adult Social Care: capable communities and active citizens*, Department of Health, 2010.

*Personalisation of Adult Social Care: Update on Implementation of Self Directed Support*, Leeds City Council Executive Board, July 2010

*Inquiry into the Future of Residential care Provision for Older People in Leeds*, Leeds City Council, Scrutiny Board (Adult Social Care), November 2010.

*Government Spending Review*, Leeds City Council, Executive Board, November 2010.

*Domiciliary care strategy and reablement*, Leeds City Council, Executive Board, November 2010.

*Charges for non-residential adult social care services*, Leeds City Council, Executive Board, December 2010.

**APPENDIX 1****Scrutiny Board Adult Social Care  
Inquiry into the Future of Residential care Provision for Older People in Leeds  
Comments for inclusion into Executive Board Report****1 Introduction**

At the June 2010 Adult Social Care Scrutiny Board meeting members expressed their desire to conduct an inquiry into the future provision of Residential Care Services in Leeds. It was considered appropriate for the Scrutiny Board (Adult Social Care) to conduct an inquiry at this juncture in order to influence decision making and assist with policy development which will ensure effective service delivery and value for money.

- 1.1 It was agreed that the Inquiry would focus on the current provision of Residential Care and the requirement for modernisation to meet customer demand whilst providing a quality service and value for money. The Board paid particular attention to:
- Current Residential Care Service provision across the City and aspirations for the future.
  - Anticipated customer demand (both long and short term)
  - Council provided Residential Care, Commissioned Private Sector Care, Quality, Sustainability and Value for Money
  - Working with Partners and Future Commissioning/De-commissioning.
- 1.2 The Scrutiny Board has received and discussed a large amount of information, covering the following;
- The National Social Care Context
  - Current Policy Context
  - Demography – Projected Population Growth and Dependency
  - Benchmarking Comparisons
  - Demand for Housing Options and Services to Maintain Independence The Local Picture and Expected Numbers of Beds for Future Services –
  - Facilities and Supply of Residential Care in Leeds
  - Implications for Local Authority Residential Care
  - The forecast reduction in provision of residential care in contrast to the increasing elderly population.
  - Provision of end of life and palliative care.
  - Respite care and facilities for carers
  - Sheltered housing
  - Those who received care from families and friends and were not accounted for by the care system.
- 1.3 The Board also discussed.
- Financial requirements of existing public sector residential homes – staffing costs, registration and regulation issues, capital investment.
  - Cost of void beds
  - Lack of opportunity for capital investment in public sector residential properties.
  - Unit cost comparisons with the private sector.
- 1.4 This report presents the agreed view of Scrutiny Board (Adult Social Care). The Board has requested that these comments are incorporated into the report to go before Executive Board.

## 2 Observations, Conclusions and Recommendations

The Scrutiny Board is clear that that the current arrangements for public sector residential care are not sustainable in the long term, particularly in the light of the significant budget reductions announced in the comprehensive spending review.

2.1 Therefore the Board has concluded that the 'do nothing option' is not an option but rather a need to review future provision and consider all alternative options.

### 2.2 Consideration of options

The Board has considered what options could be pursued in relation to each of the current 19 residential homes for older people.

### 2.3 Recommendation1

**It is the view of the Board that the range of options as presented by officers are appropriate models that can be tested for each establishment and would recommend that the Executive Board supports these options.**

### 2.4 Consideration of Criteria

The Board considered the criteria to be used when considering which option best suited each individual establishment.

### 2.5 Recommendation 2

**It is the view of the Board that the criteria presented provides a sound framework for considering the most suitable option for an establishment and should be adopted by Executive Board. In addition the Board recommends that Care Quality Commission ratings are included within these criteria. The Board also recommends that inclusion issues are incorporated when looking at the impact on communities where facilities are located.**

### 2.6 Consultation

The Board considered the proposed consultation methodology and structure.

### 2.7 Recommendation3

**The Board recommends the Executive Board agree the consultation methodology and structure and that it determines the consultation timetable appropriate having regard to statutory obligations.**

**The Board also recommends that the consultation includes; ad hoc community groups specific to a local area, neighbourhood networks and advocacy groups.**

### 2.8 Recommendation 4

**The Board recommends that the Executive Board agree the use of a template based on the consultation questionnaire used by Kent County Council, subject to the reorganising of the questions.**

## 3 Other observations made by the Scrutiny Board

The Scrutiny Board made the following observations which may be of interest to Executive Board;

- Independent sector homes generally had more modern facilities and required less updating and were therefore able to provide a cheaper unit cost for services.
- The acknowledgment that as any phased decommissioning programme is implemented the unit cost of providing residual local authority provision will rise.
- The current pay differential between independent and voluntary sector employed carers and those employed by the local authority could be more justifiable by the local authority providing more specialised services in collaboration with NHS colleagues



- The overall reduction of people needing permanent residential care was due in part to the success of the Local Authority policy of developing a range of alternative care packages that had allowed people to remain in their own homes longer and other housing options such as sheltered and extra care housing.

**APPENDIX 2****Financial analysis, residential and day care costs****1 Residential care****1.1 Cost of service**

The current annual budgets for the in- house residential care establishments are:

Direct Costs	- Staffing	<b>£14.4m.</b>
Direct Costs	- Other running costs	<b>£2.4m.</b>
<b>TOTAL <u>Direct Costs</u></b>		<b>£16.8m</b>

Corporate Charges (including Finance, HR, ICT and Legal and Corporate Property Management)

**£2.0m**Departmental overheads

(including senior management and support costs, training and safeguarding costs) **£1.4m**

**Total Gross Expenditure** **£20.2m**

Note - If the service was no longer provided in-house there could be savings of approximately £0.9m charges from Corporate Property Maintenance and £0.2m Departmental charges for training and other Admin/Mgmt costs. This would mean that **£2.3m** of the current £3.4m central costs would continue regardless of whether the service was directly provided or provided by external provider.

1.2 The service currently provides 628 beds per week offered for the following client groups:

Continuing Intermediate Care Beds (CIC)	30
Dementia	116
Permanent beds for general/respice use	471

1.3 The current year average budgeted unit cost for directly provided residential care is **£543** per week. This is for direct costs only and is based on 95% occupancy (note this would increase to £555 per week if we continued to achieve 93% as in 09/10).

The current unit cost for independent sector is **£420** per week for residential placements and **£474** for EMI residential placements. An average of £430 per week has been used to calculate additional costs for independent sector placements.

**1.4 Condition of the buildings**

It is estimated that additional costs will be required to maintain the establishments:

Cost of essential works required is as follows:

• Condition survey work over 2-20 years	<b>£6.1m</b>
• Fire Prevention works	<b>£1.4m</b>
<b>TOTAL Essential works required</b>	<b>£7.5m</b>

These works would be capitalised at a maximum annual revenue cost of **£1m** over of 10 years.

If all the essential works were undertaken in-house unit costs would rise by £29.64 per week to a total of **£573**.

1.5 If it was decided to refurbish these buildings to an adequate standard to include more modern en-suite facilities (where possible) this would be comparable to a 'reasonable' home provided by the independent sector

Cost of desirable upgrade works required is as follows:

- |   |               |
|---|---------------|
| • En-suite facilities (where possible)  | <b>£18.8m</b> |
| • Other refurbishment to communal areas | <b>£9.9m</b>  |
| TOTAL Essential works required          | <b>£28.7m</b> |

These works would be capitalised at a maximum annual revenue cost of **£3.7m** over of 10 years.

If all the desirable works were undertaken in-house unit costs would rise by £113.67 per week to a total of **£687** (including essential costs)

#### 1.6 Other implications of providing en-suite facilities (where possible)

The estimated effect of making modern en-suite facilities would be a reduction in rooms available from 628 to 512, a reduction of 116 beds per week.

The potential full year effect of this is reduced income from the in-house service of **£1m** and an increase in costs to the independent sector (where placements will have to be facilitated) of **£1.6m**

Due to the reduced bed base this would increase the average weekly unit cost by £123 to **£810** per week.

#### 1.7 Implications of current trend

The current trend of demand for the in-house service is reducing.

The potential full year effect of this trend is reduced income from the in-house service of £1.1m and an increase in costs to the independent sector (where placements will have to be facilitated) of £1.8m

If this trend is to continue it would equate to an occupancy level at year end of 86%. This trend would also increase the current average weekly Unit Cost to £600.

Each subsequent fall of say 5% occupancy increases unit costs by £37 per bed per week.

#### 1.8 Asset Values

City Development are currently working on the current asset values of the Residential Care establishment stock.

#### 1.9 Summary (residential care establishments)

If the Council decided to continue with existing stock and not invest in repairs the revenue costs in 2010/11 would increase due to the implications/trends of the current demand.

- |   |              |
|---|--------------|
| • Loss of revenue income                          | <b>£0.7m</b> |
| • Additional cost of independent sector provision | <b>£1.6m</b> |
| Implication of current demand                     | <b>£2.3m</b> |

If it were decided to invest in only essential works (£7.5m) to current stock revenue costs would increase

Revenue costs to fund Capital Investment	<b>£1.0m</b>
--	--------------

To maintain the current stock of Residential Care establishments to a 'reasonable' standard in comparison to Independent Sector Homes (£28.7m) the cost to the revenue budget would increase as follows

- |  |              |
|--|--------------|
| • Revenue costs to fund Capital Investment                 | <b>£3.7m</b> |
| • Loss of revenue income due to reduced beds for en-suites | <b>£1.0m</b> |

- Additional cost of independent sector provision due to reduced in house beds **£1.6m**
- Total Revenue implication to maintain stock **£6.3m**

1.10 The effect on the average unit costs is as follows

- Current directly provided average unit cost based on 95% occupancy **£543**
- Current directly provided average unit cost based on 93% occupancy – 2009/10 year end **£555**
- 'Do nothing' – occupancy trend declines to 86% by end 2010/11 **£600**  
(Each subsequent fall of 5% occupancy increases unit costs by £37 per bed per week)
- Invest in only Essential works **£573**
- Invest in Essential and Desirable works of current stock of Residential Care establishments to a 'reasonable' standard **£810**  
(includes reduced bed base for en-suite provision)

## 2 Day care

### 2.1 Cost of service

The current annual budgets for the in-house Day Care establishments are

Direct Costs	- Staffing	<b>£2.4m.</b>
Direct Costs	- Other running costs	<b>£0.7m.</b>
Direct Costs	- Fleet transport and Private Hire costs	<b>£2.6m</b>
<b>TOTAL <u>Direct Costs</u></b>		<b>£5.7m</b>

Corporate Charges (including Finance, HR, ICT and Legal and corporate property management) **£0.6m**

Departmental overheads  
(including senior management, support, training and safeguarding costs) **£0.2m**

**Total Gross Expenditure** **£6.5m**

2.2 The above costs include the incidental costs to transport people to the establishments.

There are currently a total of **£0.6m** of Corporate charges and **£0.2m** of Departmental charges apportioned to directly provided residential care.

If the service was no longer provided in-house there could be savings of approximately **£0.2m** charges from Corporate Property Maintenance and **£0.2m** Departmental charges for training and other Administrative / Management costs.

### 2.3 Implications of current trend

The current trend of demand for the in-house service is reducing. Day centre attendances were at only 55% at the end of last financial year. The average of 60% in this financial year shows that attendances have increased slightly to following the closure of three day centres in March and April 2010.

As day services are continued to be provided the costs will remain, however the increase in individuals requiring a Direct Payment is an additional cost. Unfortunately there are no unique cost for a day centre element of a Direct Payment.

The costs of providing duplicate service is difficult to ascertain, however based on average cost of packages the following gives an indication

- An average Direct Payment package costs £9686 p a
- An average day care package costs £7496 p a

Potentially a new package could be costing £17k per person per annum (although not all attributable to day care), as we continue to have low attendances at conventional Day Centres.

If we equate this to the forecasted drop in attendance of 133 individuals this is an annual cost of **£1.3m** additional to current day care provision available (although some of this is not attributable to Day Care).

#### 2.4 Asset Values

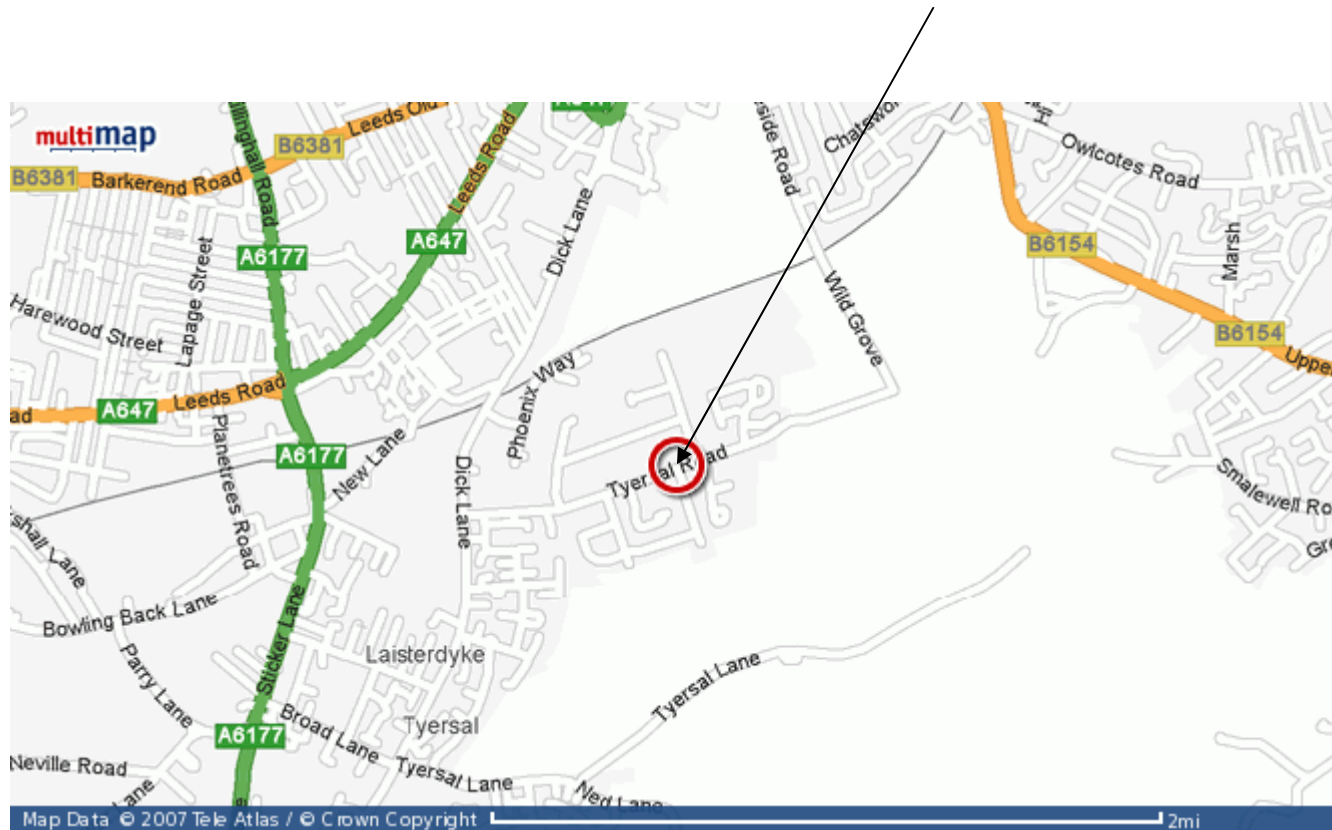
City Development are currently working on the current asset values of the day care establishment stock.

#### 2.5 Summary: day care establishments

The current levels of attendance of the current portfolio of Day Centres are reducing. If this trend continues and we continue to operate at such low attendances, there are additional costs that we will incur from other initiatives that are aimed at the wellbeing of older people and more current and up to date with the needs of the individuals.

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Tyersal Club, Tyersal View, Off Tyersal Road, Bradford BD4 8HS



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